



CITY OF
SAN LUIS
A R I Z O N A
WWW.SANLUISAZ.GOV

P.O. Box 1170 | 1090 E. Union Street San Luis, AZ 85349 | P: (928) 341-8520 F: (928) 341-8539

MEMORANDUM

TO: Honorable Mayor Nieves Riedel, Members of the San Luis City Council, Jenny Torres, Acting City Manager; Sonia Cornelio, City Clerk; and Olivia Jenkins, Administrative Services Manager

FROM: Melissa Lopez, Deputy City Clerk

DATE: November 17, 2025

SUBJECT: Monthly Reports for October 2025

The October 2025 monthly reports are attached. If you have any questions, please do not hesitate to contact the corresponding department.

Thank you.

**MONTHLY REPORTS
DEPARTMENT ROSTER**

MONTH OF: October 2025

DEPARTMENT	TURNED IN		MISSING
Administration-Communications Division	X		
Billing & Collections	X		
Development Services	X		
Economic Development	X		
Engineering	X		
Fire Department	X		
Human Resources Department	X		
Information Technology Department	X		
Parks and Recreation Department	X		
Police Department	X		
Public Works Department	X		
Risk Management	X		
San Luis Municipal Court	X		

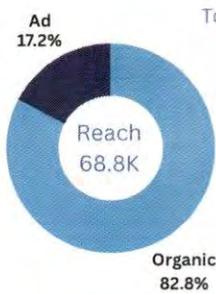
TOTAL DEPARTMENTS : 13

TURNED IN: 13

MISSING: 0



Audience - total followers 15,762
37.2% of views are coming from San Luis, AZ residents



Top Content Formats (measured by reach)

- Photos 110,331
- Multi Photo 52,462
- Text 97
- Links 778
- Others 2,681
- Stories 39,550
- Reels 12,808

Total Published Content Breakdown

25 Stories - 8 Photos - 2 Reels - 1 Texts



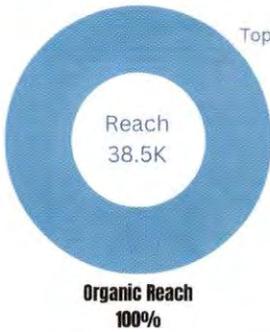
Audience - total followers 1,896
43.8% of views are coming from San Luis, AZ residents

12 Feed Post - 76 Stories



Top Posts by views

Audience - total followers 27,836
26.6% of views are coming from San Luis, AZ residents



Top Content Formats (measured by reach)

- Photos 35,757
- Multi photo 65,971
- Text 542
- Links 27,445
- Others 1,084
- Reels 5,257
- Stories 36,541

Total Published Content Breakdown

10Photos - 0 Stories - 4 Links - 1 Texts

Audience - total followers 1,936
25.1% of views are coming from San Luis, AZ residents



3 Feed Post - 0 Stories



Top Posts by views

Audience - total followers 3,222
40.7% of views are coming from San Luis, AZ residents



Top Content Formats (measured by reach)

- Photos 9,391
- Multi media 1,003
- Multi photo 42,317
- Links 1,842
- Others 9358
- Reels 1,158

Total Published Content Breakdown

0 Stories - 8 Photos

Audience - total followers 1,024
35% of views are coming from San Luis, AZ residents

7 Feed Post - 0 Stories



Top Post by View



SANLUISAZ.GOV METRICS

TOP 20 MOST VISITED PAGES

OCTOBER 2025

<input type="checkbox"/>	Page title and screen class ▼	+	↓ Views -----
<input type="checkbox"/>	Total		271,341 100% of total
<input type="checkbox"/>	1 BWC San Luis, AZ - Official Website		226,541 (83.49%)
<input type="checkbox"/>	2 San Luis, AZ - Official Website Official Website		14,270 (5.26%)
<input type="checkbox"/>	3 Annual Cleanup Campaign / Limpieza Comunitaria Anual San Luis, AZ - Official Website		2,892 (1.07%)
<input type="checkbox"/>	4 Search • San Luis, AZ • CivicEngage		2,526 (0.93%)
<input type="checkbox"/>	5 Public Auction San Luis, AZ - Official Website		1,455 (0.54%)
<input type="checkbox"/>	6 Custom404 • San Luis, AZ • CivicEngage		1,360 (0.5%)
<input type="checkbox"/>	7 Agendas & Minutes San Luis, AZ - Official Website		1,095 (0.4%)
<input type="checkbox"/>	8 News Flash • San Luis, AZ • CivicEngage		843 (0.31%)
<input type="checkbox"/>	9 Utility Bill Payments San Luis, AZ - Official Website		608 (0.22%)
<input type="checkbox"/>	10 Upcoming Elections Information San Luis, AZ - Official Website		558 (0.21%)
<input type="checkbox"/>	11 CAB San Luis, AZ - Sitio web oficial		524 (0.19%)
<input type="checkbox"/>	12 Request of Arguments: Proposition 434-City Council Compensation, Benefits, and/or Travel Allowances • San Luis, AZ		522 (0.19%)
<input type="checkbox"/>	13 Staff Directory • San Luis, AZ • CivicEngage		515 (0.19%)
<input type="checkbox"/>	14 Apply San Luis, AZ - Official Website		511 (0.19%)
<input type="checkbox"/>	15 Parks & Recreation San Luis, AZ - Official Website		473 (0.17%)
<input type="checkbox"/>	16 Bid Postings • San Luis, AZ • CivicEngage		464 (0.17%)
<input type="checkbox"/>	17 Alert Center • San Luis, AZ • CivicEngage		424 (0.16%)
<input type="checkbox"/>	18 City Council San Luis, AZ - Official Website		388 (0.14%)
<input type="checkbox"/>	19 Listen Live San Luis, AZ - Official Website		350 (0.13%)
<input type="checkbox"/>	20 Staff Directory • Tadeo Azael De La Hoya		323 (0.12%)

City of San Luis
Finance Department
Billing & Collections Division
Water - Wastewater - Solid Waste - Business License



Operations Monthly Report
October 2025

Billing and Collections Monthly Report

Bills

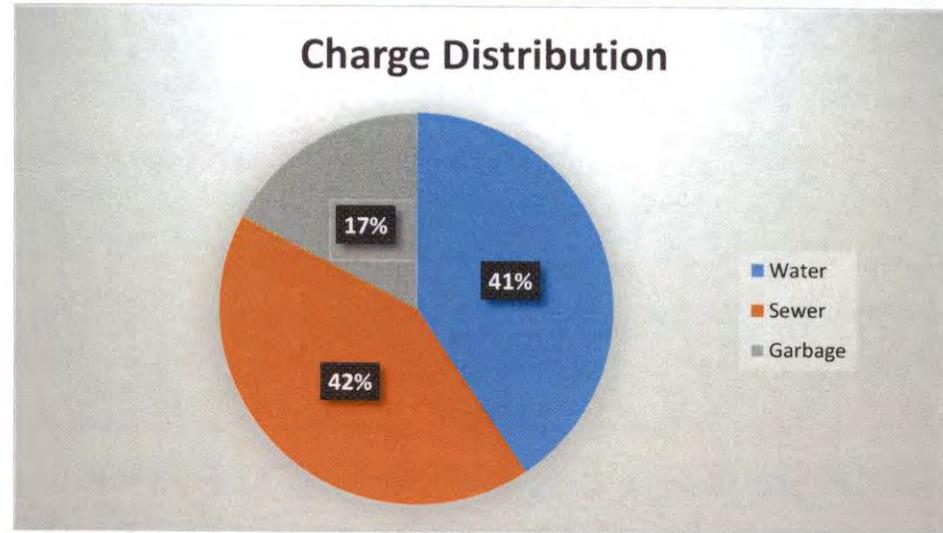
Date Bills Mailed 11/3/2025
 Number of Accounts Billed 9,340
 Current Charges \$ 1,312,164.10

Charge Distribution

Water \$ 532,279.21
 Sewer \$ 553,272.85
 Garbage \$ 226,612.04

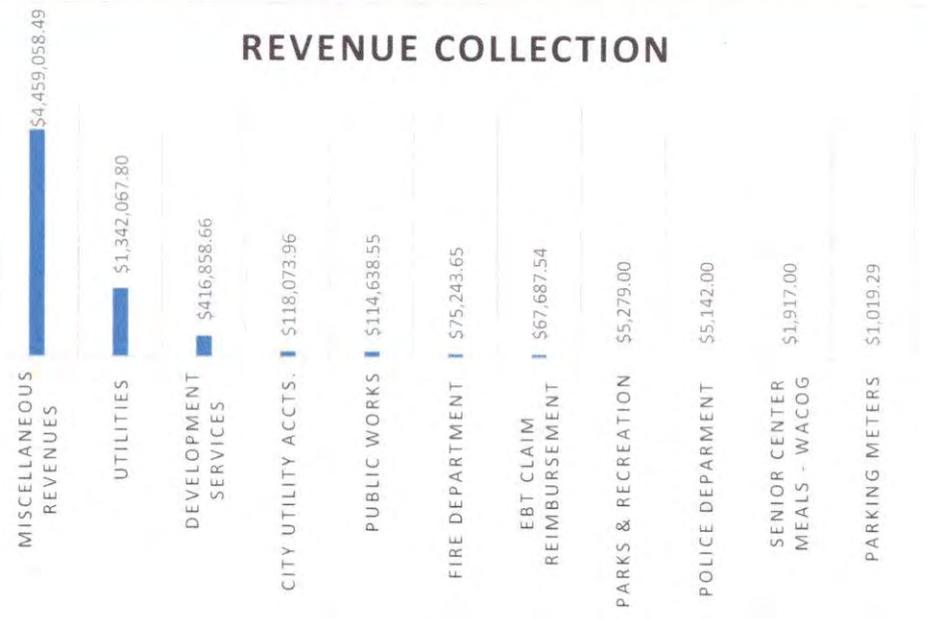
Account Distribution

Residential 8838
 Commercial 299
 City 153
 School 30
 Government 20



Revenue Collected

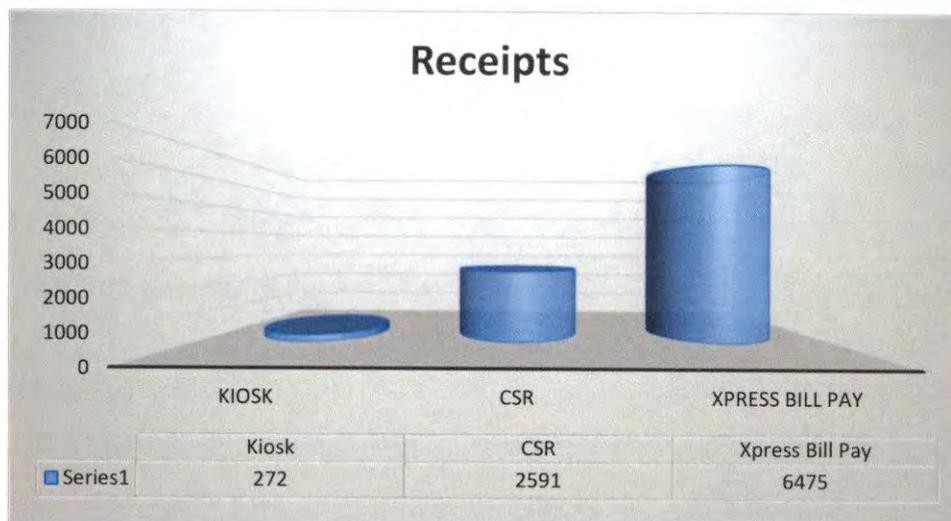
Miscellaneous Revenues	\$4,459,058.49
Utilities	\$1,342,067.80
Development Services	\$416,858.66
City Utility Accts.	\$118,073.96
Public Works	\$114,638.55
Fire Department	\$75,243.65
EBT Claim Reimbursement	\$67,687.54
Parks & Recreation	\$5,279.00
Police Department	\$5,142.00
Senior Center Meals - WACOG	\$1,917.00
Parking Meters	\$1,019.29
Total	\$6,606,985.94



Billing and Collections Monthly Report

Total Receipts

Customer Service Reps	
Cash	1245
Checks	222
Debit/Credit	1124
Total	<u>2591</u>
XpressBillPay	
E-Check	2716
Credit/Debit	3759
Total	<u>6475</u>
Kiosk	
Cash	91
Credit/Debit	181
Total	<u>272</u>



Meter Reader Technicians

Move-In Accounts	83	Delinquent Notices	1071
Garbage Related	155	Past Due Balance Reminders	384
Move-Out Accounts	34	Payment Arrangements	137
Water Related	273	Disconnections	72

Utility Assistance Program

Our funds for the utility assistance program has depleted its budget.

Water Conversion

Accounts Converted	690
Non-converted Accounts	171

Collections

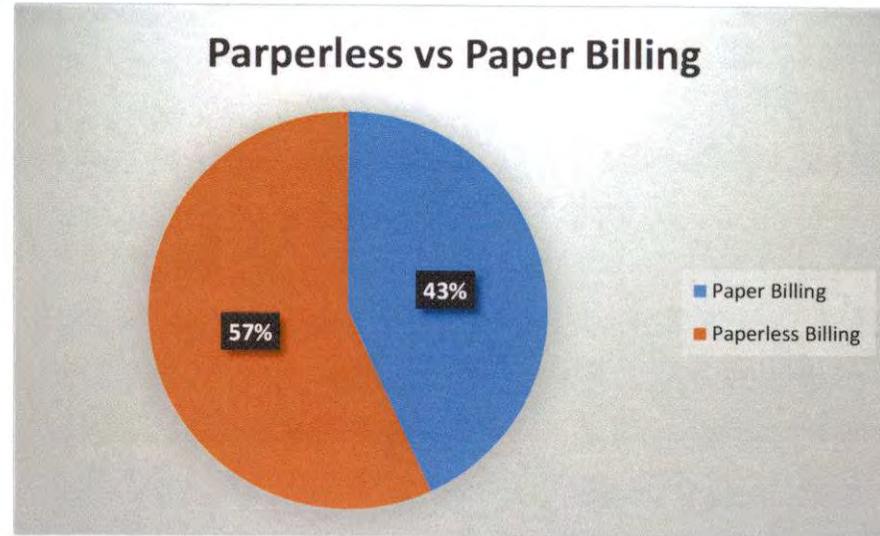
Accounts sent to collections	10
Balance transferred to Collections	\$ 1,049.14
Total Accounts on Collections	219
Total Amount	\$ 25,389.37

Accounts paid	1
Amount paid	\$ 90.90
Total Accounts paid	73
Amount Collected	\$ 7,888.15

Billing and Collections Monthly Report

Paperless Billing

Paper Billing	4029
Paperless Billing	5311
Accounts on Autopay	2247

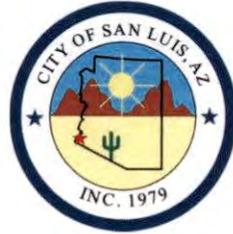


BUSINESS LICENSE

Licenses Issued/Renewed	
General Contractor	1
General Taxi	2
IOP	8
Mobile Cart	1
Restaurant	1
Retail & Gen Bus	5
Special Event	8
Transportation	2
Yard Sale	63
Total	91



CITY OF SAN LUIS



DEVELOPMENT SERVICES DEPARTMENT

.P&Z . BUILDING SAFETY . CODE ENFORCEMENT . GIS .

OPERATIONS MONTHLY REPORT

October 2025

Planning and Zoning Activity

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
P & Z Activities													
Zoning Applications - Residential	1												1
-Commercial/Industrial													0
CUP Applications -Residential													0
-Commercial/Industrial													0
Variance Applications -Residential													0
-Commercial/Industrial													0
Minor Variance Application -Residential													0
-Commercial/Industrial			1										1
General Plan -Minor Amendment	1												1
-Major Amendment													0
Subdivision Application -Preliminary Plat		1											1
-Final Plat Application		1											1
Lot Split / Lot Tie	1												1
Text Amendments													0
Pre-Development Meetings	2	1	2										5
Continuation of Public Hearings													0
Total	5	3	3	0	11								
P&Z Fees													
Zoning Applications - Residential	\$ 1,300.00												\$ 1,300.00
-Commercial/Industrial													\$ -
CUP Applications -Residential													\$ -
-Commercial/Industrial													\$ -
Variance Applications -Residential													\$ -
-Commercial/Industrial			\$ 800.00										\$ 800.00
Minor Variance Application -Residential													\$ -
-Commercial/Industrial													\$ -
General Plan -Minor Amendment	\$ 1,200.00												\$ 1,200.00
-Major Amendment													\$ -
Subdivision Application -Preliminary Plat		\$ 3,272.00											\$ 3,272.00
-Final Plat Application		\$ 2,572.00											\$ 2,572.00
Lot Split / Lot Tie	\$ 400.00												\$ 400.00
Text Amendments													\$ -
Continuation of Public Hearings													\$ -
Total Fees Paid (130-48000)	\$ 2,900.00	\$ 5,844.00	\$ 800.00	\$ -	\$ 9,544.00								

Building Safety Activity

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Permits Issued													
Residential - new	11	22	29	35									97
Multi-Family New													0
Residential - remodel	6	7	5	5									23
Residential - renovation		1											1
Residential - demolition	1												1
MH - Ground Set													0
MH - Pit Set (includes installation fee)													0
RV - Ground Set													0
Subtotal - Residential	18	30	34	40	0	122							
Estimated Value of Permits	\$ 3,021,853.00	\$ 6,025,603.72	\$ 7,873,136.00	\$ 8,620,769.00									\$ 25,541,361.72
Commercial - new	1	1	1	2									5
Commercial - remodel													0
Commercial - demolition													0
MH Commercial - Ground Set													0
MH commercial - Pit Set (includes installation fee)	0		0	0	0	0	0	0	0	0	0	0	0
Subtotal - Commercial	1	1	1	2	0	5							
Estimated Value of Permits	\$ 1,251,558.00	\$ 888,897.00	\$ 458,002.00	\$ 2,155,696.00									\$ 4,754,153.00
City Exempt	2			1									3
Electrical Permit	1	1		1									3
Fence													0
Fire Sprinkler System		1	1										2
Grading	1												1
HVAC Permit	1												1
Permits Renewed/Change Sub-contractor													0
Building			1	1									2
Plumbing Permit	1												1
Re-issue Cert. of Occupancy													0
Signs		1		2									3
Solar Permit	5	14	10	15									44
Swimming Pools	2		1	1									4
Tower Antenna Inst.		1											1
Foundation Special			1										1
Subtotal - Other	13	18	14	21	0	66							
Estimated Value of Permits	\$ 272,238.00	\$ 426,681.81	\$ 442,092.59	\$ 527,891.59									\$ 1,668,903.99
Total Permits Issued	32	49	49	63	0	193							
Total Estimated Value of Permits	\$ 4,545,649.00	\$ 7,341,182.53	\$ 8,773,230.59	\$ 11,304,356.59	\$ -	\$31,964,418.71							

Certificates of Occupancy

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Certificates of Occupancy													
Residential - new	23	12	7	4									46
Multi-Family - new													0
MH - Ground Set													0
MH - Pit Set													0
RV - Ground Set													0
Commercial- Change of Occ.													0
Commercial-New & Remodel	1	1											2
MH Commercial - Ground Set													0
MH commercial - Pit Set													0
Total Certificates of Occupancy	24	13	7	4									48
Certificates of Completion													
Residential	7	9	5	1									22
Multi-Family													0
MH - Ground Set													0
MH - Pit Set													0
RV - Ground Set													0
Commercial	1												1
MH Commercial - Ground Set													0
MH commercial - Pit Set													0
Total Certificates of Completion	8	9	5	1									23
	32	22	12	5	0	0	0	0	0	0	0	0	71
<p><i>All new construction (residential/commercial/industrial) receives a Certificate of Occupancy when the building has cleared all inspections and is ready to be occupied.</i></p> <p><i>Any remodels, renovations, additions, or other construction (residential/commercial/industrial) receives a Certificate of Completion when the building has cleared all inspections. and is ready to be occupied. This may also be referred to as a Certificate of Zoning Compliance.</i></p>													

Bldg Safety Fees

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Permit Fees													
Building Permit Fee	\$ 35,572.00	\$ 64,960.00	\$ 67,016.00	\$ 86,044.00									\$ 253,592.00
Plan Check Fee	\$ 13,857.30	\$ 7,166.90	\$ 13,137.30	\$ 13,003.90									\$ 47,165.40
Deposit for Res Plan Checks- Remodels only		\$ (100.00)		\$ 300.00									\$ 200.00
MH Permit Fee - Pit Set													\$ -
MH Permit Fee - Ground Set													\$ -
Electrical Permits	\$ 100.00	\$ 108.00		\$ 200.00									\$ 408.00
Plumbing Permits	\$ 100.00												\$ 100.00
HVAC Permits	\$ 245.00												\$ 245.00
Fire Sprinkler Permits		\$ 1,019.70	\$ 712.80										\$ 1,732.50
Solar Permits	\$ 1,150.00	\$ 2,650.00	\$ 1,550.00	\$ 3,050.00									\$ 8,400.00
Fire Dept. Permits													\$ -
Demolition Permits	\$ 50.00												\$ 50.00
Total Permit Fees(131-40135)	\$ 51,074.30	\$ 75,804.60	\$ 82,416.10	\$ 102,597.90	\$ -	\$ 311,892.90							
Utility Fees													
Water Connection Fee(100-43010)	\$ 7,750.00	\$ 12,400.00	\$ 13,300.00	\$ 17,150.00									\$ 50,600.00
WW Connection Fee(100-43115)	\$ 4,500.00	\$ 12,150.00	\$ 13,050.00	\$ 16,650.00									\$ 46,350.00
Total Utility Fees	\$ 12,250.00	\$ 24,550.00	\$ 26,350.00	\$ 33,800.00	\$ -	\$ 96,950.00							
Impact Fees													
Water Impact Fee (100-45025)	\$ 7,416.00	\$ 14,455.00	\$ 16,773.00	\$ 53,092.00									\$ 91,736.00
WW Impact Fee(100-45025)	\$ 13,068.00	\$ 25,235.00	\$ 27,773.00	\$ 44,962.00									\$ 111,038.00
Public Safety Impact Fee(100-45030)													\$ -
Parks Impact Fee(100-45005)	\$ 9,435.90	\$ 20,498.81	\$ 23,730.98	\$ 59,649.12									\$ 113,314.81
Streets Impact Fee(100-45035)	\$ 29,622.40	\$ 46,538.37	\$ 51,637.93	\$ 77,485.68									\$ 205,284.38
Fire Impact Fee (860-45015.019)	\$ 10,100.60	\$ 17,181.54	\$ 17,458.49	\$ 51,572.76									\$ 96,313.39
Police Impact Fee (860-45010.019)	\$ 9,177.40	\$ 12,201.79	\$ 14,397.41	\$ 46,612.04									\$ 82,388.64
Administration Imp. Fee(100-45000)	\$ 5,536.30	\$ 9,726.58	\$ 9,378.63	\$ 5,707.86									\$ 30,349.37
Total Impact Fees	\$ 84,356.60	\$ 145,837.09	\$ 161,149.44	\$ 339,081.46	\$ -	\$ 730,424.59							
Miscellaneous Fees													
Replace Building Card			\$ 80.00	\$ 80.00									\$ 160.00
Change subcontractor		\$ 50.00	\$ 50.00										\$ 100.00
Re-inspections			\$ 100.00	\$ 200.00									\$ 300.00
Special Inspections													\$ -
Investigation Fee (Stop Work Order)	\$ 100.00	\$ 300.00											\$ 400.00
Building without permit	\$ 176.00	\$ 4,608.00											\$ 4,784.00
Plan Certification	\$ 1,415.70			\$ 3,545.10									\$ 4,960.80
Other-miscellaneous			\$ 290.40	\$ 369.60									\$ 660.00
Fee for use of outside consultants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Misc. Fees (131-48000)	\$ 1,691.70	\$ 4,958.00	\$ 520.40	\$ 4,194.70	\$ -	\$ 11,364.80							
TOTAL	\$ 149,372.60	\$ 251,149.69	\$ 270,435.94	\$ 479,674.06	\$ -	\$ 1,150,632.29							

**new impact fees effective 09/22/2025

Admin Impact Fee has been discontinued in accordance with the newly proposed and approved impact fee schedule.

*admin impact fee canceled since 09/22/2025.

**Deposits for Res Plan Checks are included in the Plan Check Fee

Code Enforcement

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Cases Opened	20	33	17	33									
Investigations	1	6	5	1									
First Notice	16	27	12	20									
Second/Final notices	9	7	9	10									
Cases Closed due to compliance	13	26	22	39									
Citations Given	0	0	0	0									
Court Appearances	2	0	0	0									
Stop Work Orders	3	4	1	1									
Abatement Notice	0	0	0	0									

GIS

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26
FORMAL GIS REQUESTS	26	32	28	33								
ADDRESS VERIFICATION LETTERS	1	2	1	0								
GIS PROJECTS:	Finished Code Enforcement Survey for Possible Violations											



ECONOMIC DEVELOPMENT CITY OF SAN LUIS, ARIZONA

OCTOBER 2025 REPORT

1. BUSINESS ATTRACTION

- Director attended SEMICON West in Phoenix, the premier microelectronics exhibition in North America.
 - City of San Luis was represented at SEMICON West 2025, hosted by the Arizona Commerce Authority and GPEC, to collaborate on the future of advanced manufacturing and semiconductor technology.



2. SMALL BUSINESS DEVELOPMENT

- City of San Luis was awarded Arizona Association of Economic Development (AAED)' 2025 Golden Prospector Award for *Fuerza Local* program.



- Staff attended the 2025 Yuma & La Paz Pitch Competition where Taqueria Aguilar was recognized as Business of the Year.
- Economic Development Staff visited Yuma County Chamber of Commerce Members in San Luis to discuss memberships and areas of assistance.



- Economic Development Staff organized a site on a vacant Main Street location for redevelopment.



- Director attended the Southwest Gas 2025 Annual Emergency Responders Liaison Meeting.
- Department hosted the quarterly San Luis Economic Development Commission Meeting.

3. GRANTS

- Finished CDBG Special Surveys qualify for CDBG Regional Account Funds for Merrill Avenue Street Improvements Phase II.
- City of San Luis was awarded \$5,000 from Arizona Companion Animal Spay And Neuter Committee.



- Director, Armando Esparza, completed the Arizona Association of Economic Development's AZED Pro Certification.

4. OTHER ACTIVITIES

- Director attended the San Luis Leadership Luncheon with the Arizona Community Foundation.



- Director attended STEDY's Healthcare Workforce Action Committee meeting.

CITY OF SAN LUIS ENGINEERING DEPARTMENT

MONTHLY REPORT

October 2025



City Projects

Engineering Department

- County 22nd Street and 4th Ave Intersection Improvements
 - DPE Construction working on north side of Co 22nd St. Preliminary walk-thru was conducted and punch list was issued to Contractor.
- County 22nd Street and Sidewinder Road Traffic Signal
 - APS to provide power for connection. Traffic Signal turn-on in November.
- Miscellaneous Projects:
 - 10th Ave – Cesar Chavez Blvd to County 22nd St design project. Currently under design.
 - 6th Ave – Union St to County 22nd St. Scope of work and fee proposal under review.
 - Union St and 4th Ave Intersection project. Scope of work and fee proposal under review.
 - Avenue F – San Luis Ln to Cesar Chavez Blvd. Currently under design.

Subdivisions

- Los Mezquites Phase 4 and 5
 - Walk-thru was conducted. Conditional acceptance letter was issued with punch list items pending.
- Bienestar 12 Phase 2
 - Currently working with CMU subdivision walls, cross gutters and roadways.
- Los Mezquites Phase 2
 - 2 year warranty walk-thru conducted. Minor punch list was provided to developer.

Engineering - Public Works Department

- Well Site #1 Demolition
 - COSL is working on quotes for pre-demolition inspections.
- Well Site 6 – Booster Station project.
 - Concept report under design.
- Water Storage Tanks Rehabilitation #3, #4 and #6.
 - Scope of work and proposal for inspections under review.
- Well Site #3 Electrical and Civil Upgrade.
 - Electrical upgrade under design.
- High School Lift Station Generator.
 - Electrical Plans under design.

Encroachment Permits

Engineering Department issued 2 Encroachment Permits (EP) during September:

- **EP-2026-11:** 1147 Babbitt Ln, Charter Communications. Conduit Bore.
- **EP-2026-12:** Cesar Chavez Blvd and Main St., Maria Cruz, Domestic Violence March.
- **EP-2026-14:** Main Street, Manuel Fragoso, Encuentro Binacional Procession.
- **EP-2026-15:** SW Arizona Industrial Subdivision Ph2, Von Verde Partners LLC.
- **EP-2026-17:** GESD32, Anti-Bullying March, Luis Reyes.

Other Tasks

The Engineering Team has been actively engaged in a variety of tasks related to both City and private projects. Key activities include:

- **Review of Design Plans and Submittals:** The team has thoroughly reviewed miscellaneous design plans and submittals for both City infrastructure projects and private developments.
- **Public Works Meetings:** The team attended coordination meetings focused on water, sewer, and traffic signal improvements, contributing to the planning and design stages.
- **Support for Other City Departments:** The team has also provided ongoing support to other City Departments as needed, ensuring smooth interdepartmental collaboration and project progress.

These efforts reflect the team's commitment to ensuring the effective design, coordination, and implementation of projects that benefit the City and surrounding areas.

Pictures – City Projects

- County 22nd street & 4th Ave Intersection Improvements



DPE working on north side of Co 22nd St with concrete curve. Preliminary walk-thru was conducted.

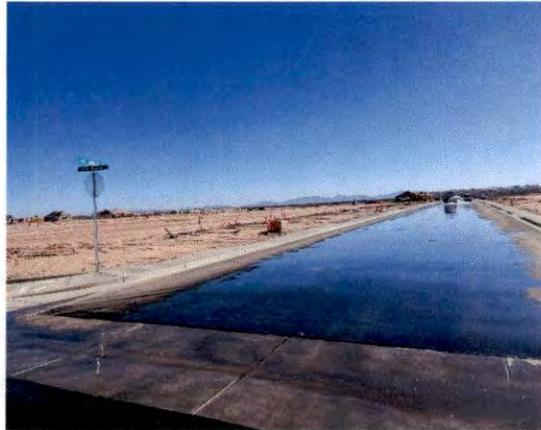
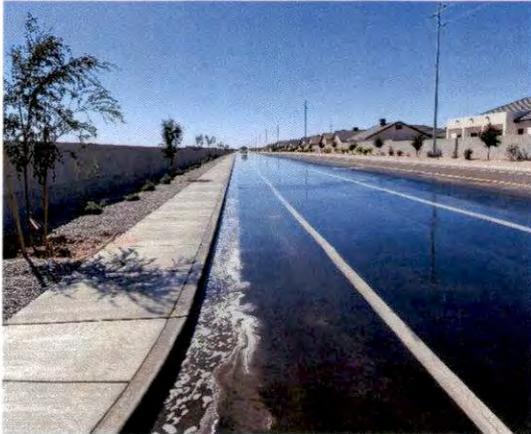
Subdivisions.

- *Bienestar 12 Phase 2*

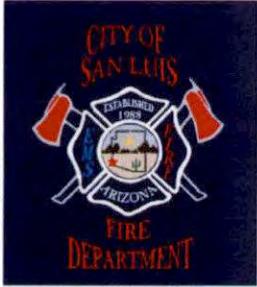


Ongoing construction of CMU walls and roadway throughout subdivision.

- Los Mezquites Phase 4 and 5



Walk-thru inspection of the subdivision.



SAN LUIS FIRE DEPARTMENT

Monthly Report



OCTOBER 2025



EMERGENCY RESPONSE 911

San Luis Fire Department is committed to protecting our citizens by promptly responding to service calls throughout the city. Most of these calls involve structure fires, medical crises, vehicle accidents, hazardous material incidents, and other life-threatening situations. We also respond to non-emergency incidents, aiding our community when needed.

OCTOBER 2025

TOTAL FIRE INCIDENTS	10/2024	10/2025
Commercial Fires	0	0
Residential Fires	0	0
Vehicle Fires	0	0
False Alarm	7	0
Other Fires	10	2
Total Fire Incidents	17	2

EMS ENCOUNTERS	10/2024	10/2025
Refusals	28	43
Transport by SLFD	335	280
Transport by other	10	3
No patient contact	1	3
Total Transports	345	283
Total EMS Encounters	373	326

False Alarms	7	0
Fire Drills	0	0
Hazmat Incidents	2	0

Public Assistance	34	58
Community Paramedicine	13	12

MUTUAL AID & EMS TRANSPORTS

This service is crucial in ensuring effective public safety for the community. Through agreements with other fire agencies in Yuma County, departments can support one another during emergencies that exceed local resources, such as mass casualty incidents or large structural fires. SLFD frequently provides and receives mutual aid from the neighboring Somerton Cocopah Fire Department and Rural Metro Fire Department.

Mutual Aid Provided:	10/2024	10/2025
County	0	0
Somerton	9	2
Mexico	0	0
Transports:		
SLM1	3	53
SLM2	4	0
SLM3	38	3
SLM4	80	58
SLM5	81	88
SLM6	12	23
SLM7	117	55
Somerton	9	2
HELO	0	1
Rural Metro	1	0
Yuma	0	0
TOTAL	345	283

DEPARTMENT SERVICES & COMMUNITY OUTREACH

The San Luis Fire Department (SLFD) takes great pride in serving the residents of our community. Beyond providing emergency medical and fire response services, SLFD is committed to public safety and education through a variety of programs and outreach efforts.

OCTOBER 2025

- **Residential Inspections: 51**
Station 1- 36 Station 2: 15
- **Community Paramedicine: 12**
- **AWC EMT Ride-Along Program: 16**
- Senior Center Blood Pressure Checks: 0
- Heartsaver Classes (CPR): 0
- Fire Drills: 0
- Vaccine Clinics: 0
- **Training and Education:**

A Crew

- **10/09/2025 – CPR Training**
Location: PEPP Tech High School

B Crew

- **10/20/2025 – Career Fair**
Location: San Luis Middle School
- **10/20/2025 – Community Engagement - Trunk or Treat – Halloween Event**

C Crew

- **10/15/2025 – Q&A Session**
Location: San Luis High School
- **10/24/2025 – Station #1 Tour**
Location: San Luis Middle School

FIRE INSPECTOR

OCTOBER 2025

- Commercial Inspections: **17**
- Meetings: **22**
- Fire Suppression Test: **1**

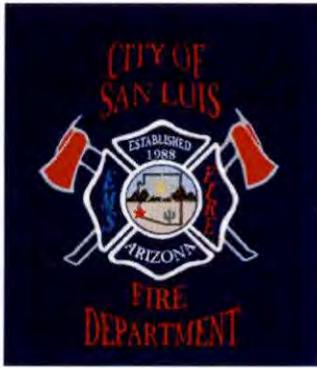


San Luis Fire Department Monthly Training Reports

October 2025

Station No. 1 A-Crew Captain E. Ramirez

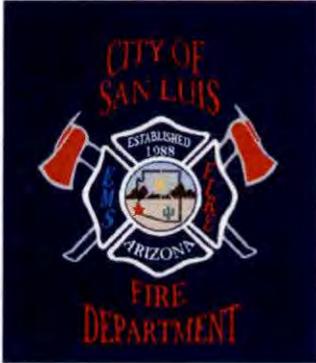
Date	Subject	Time	Instructor	Total Hours
10/02/2025	Fire Hydrant Connection	0900-1200	E. Ramirez	3.0
10/04/2025	Fire Hydrant Connection	0900-1200	E. Ramirez	3.0
10/09/2025	Fire Hose Loads and Deployment Training	0900-1200	E. Ramirez	3.0
10/11/2025	Fire Command Scenarios	1300-1600	E. Ramirez	3.0
10/13/2025	Fire Command Scenarios	1300-1600	E. Ramirez	3.0
10/18/2025	Fire Hydrant Connection and Scenarios; RIC Pack Familiarity	0900-1200	E. Ramirez	3.0
10/20/2025	Fire Hose Loads; RIC Pack Familiarity	0900-1200	E. Ramirez	3.0
10/22/2025	Fire Hose Loads and Deployment; RIC Pack Familiarity	0900-1200	E. Ramirez	3.0
10/27/2025	Fire Command Scenario	0900-1200	E. Ramirez	3.0
10/29/2025	Fire Hose Loads and Deployment	0900-1200	E. Ramirez	3.0
10/31/2025	Fire Hose Loads and Deployment	0900-1200	E. Ramirez	3.0



San Luis Fire Department Monthly Training Reports

October 2025

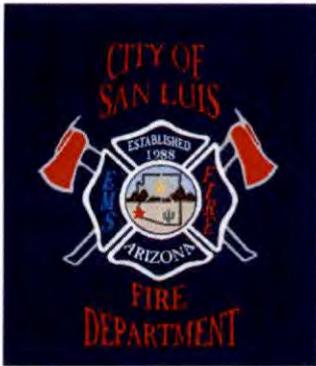
Station No. 1		B-Crew		Captain J. Phillips	
Date	Subject	Time	Instructor	Total Hours	
10/03/2025	RIT Pack Operations.	0900-1100	J. Phillips	2.0	
10/05/2025	SCBA Emergency Procedures.	0900-1100	J. Phillips	2.0	
10/07/2025	Water Supply Operations LDH.	1000-1200	J. Phillips	2.0	
10/12/2025	ACLS class.	0900-1100	J. Phillips	2.0	
10/14/2025	Hose Evolutions Cross Lays.	0900-1100	J. Phillips	2.0	
10/16/2025	Hose Evolutions Alley Pull.	1000-1200	J. Phillips	2.0	
10/21/2025	SCBA Drills.	1000-1200	J. Phillips	2.0	
10/23/2025	Hose Loads and Deployment.	0900-1100	J. Phillips	2.0	
10/25/2025	Hose Loads and Deployment.	0900-1100	J. Phillips	2.0	
10/30/2025	Ropes and Knots Hoisting Tools.	1300-1500	J. Phillips	2.0	



San Luis Fire Department Monthly Training Reports

October 2025

Station No. 2		B-Crew		Captain R. Solis	
Date	Subject	Time	Instructor	Total Hours	
10/03/2025	Extrication Tools.	1000-1200	L. Carlos E. Flores	2.0	
10/05/2025	Ventilation Tactics. Online.	1000-1200	E. Flores L. Carlos	2.0	
10/07/2025	Fire Behavior. Online.	1400-1600	L. Carlos	2.0	
10/12/2025	No Training.				
10/14/2025	Fire Ground Water Supply. SLL2	1300-1500	L. Carlos	2.0	
10/16/2025	Fire Ground OPS with Haz-mat Conditions.	1300-1500	L. Carlos E. Flores	2.0	
10/21/2025	SLL2 all Hose Loads Deploy and Reload.	1000-1300	E. Flores L. Carlos	3.0	
10/23/2025	Don and Doff PPE and SCBA.	1400-1600	E. Flores L. Carlos	2.0	
10/25/2025	SLL2 Deploy Ladder Boom and Bucket OPS.	1000-1200	F. Silva M. O'Dell	2.0	
10/30/2025	Crosslay Deploy and Bumper Line.	1000-1200	F. Silva M. O'Dell	2.0	



San Luis Fire Department Monthly Training Reports

October 2025

Station No. 1 C-Crew Captain C. Mora				
Date	Subject	Time	Instructor	Total Hours
10/01/2025	RIT Pack Operations.	0900-1200	C. Mora	3.0
10/06/2025	SCBA Emergency Procedures.	0900-1200	C. Mora	3.0
10/08/2025	No Training			
10/10/2025	Water Supply Operations LDH.	0900-1200	C. Mora	3.0
10/15/2025	ACLS class.	0900-1100	C. Mora	2.0
10/17/2025	Hose Evolutions Cross Lays.	1300-1600	C. Mora	2.0
10/24/2025	Hose Evolutions Alley Pull.	1300-1600	C. Mora	3.0
10/28/2025	SCBA Drills.	1300-1600	C. Mora	3.0



San Luis Fire Department Monthly Training Reports

October 2025

Station No. 2 C-Crew Captain R. Rodarte

Date	Subject	Time	Instructor	Total Hours
10/01/2025	Discuss RIT Tools, Duties, and Proactive Tasks.	0900-1100	R. Rodarte	2.0
10/06/2025	Mayday Review.	0900-1030	R. Rodarte	1.5
10/08/2025	SCBA & RIT Pack Review.	0900-1100	R. Rodarte	2.0
10/10/2025	ACLS class.	0900-1100	R. Rodarte	2.0
10/15/2025	SCBA review & RIT Pack Training.	0930-1130	R. Rodarte	2.0
10/17/2025	Search and Rescue Tactics, VEIS.	0930-1130	YouTube	2.0
	Maps Review	1400-1500	R. Rodarte	1.0
10/24/2025	Hose Deploy / Reload: 4/8s.	0900-1030	R. Rodarte	1.5
10/28/2025	Mayday Training, Search and Rescue R2, M4.	0900-1100	R. Rodarte	2.0



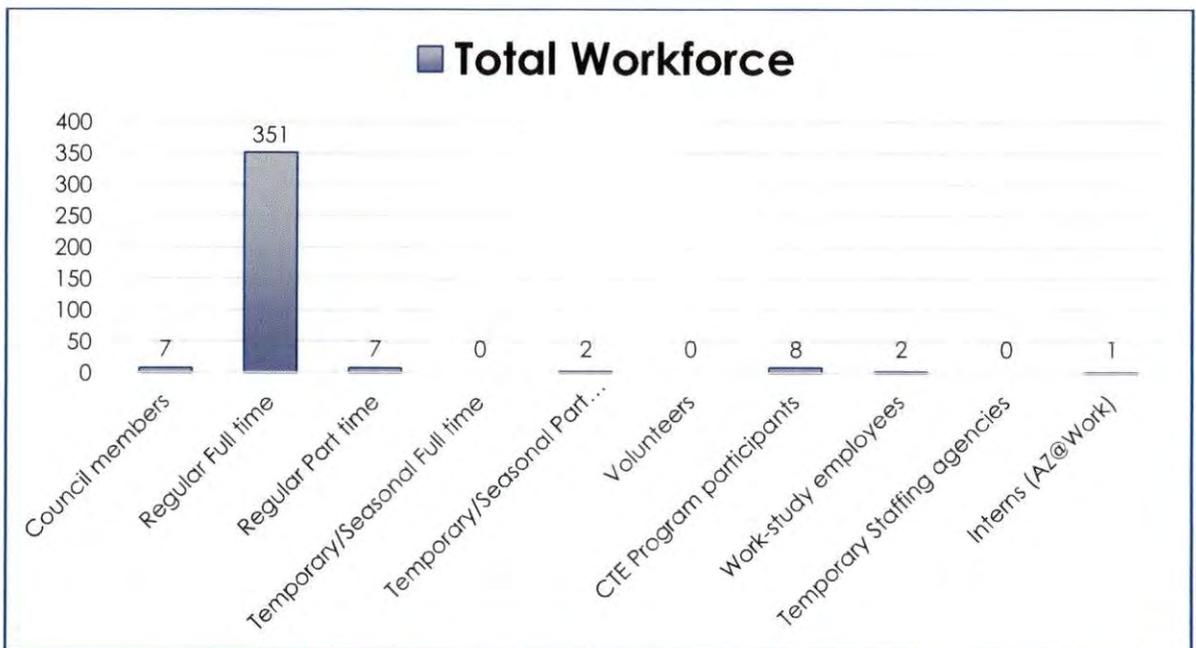
CITY OF SAN LUIS, AZ
**HUMAN RESOURCES
DEPARTMENT**
YOUR FUTURE BEGINS HERE.

MONTHLY OPERATIONS REPORT

OCTOBER 2025

CITY OF SAN LUIS | 800 E Cesar Chavez Blvd. San Luis, AZ 85349 | www.sanluisaz.gov

TOTAL WORKFORCE	
Council members	7
Regular Full-time employees	351
Regular Part-time employees	7
Temporary/Seasonal Full-time	0
Temporary/Seasonal Part-time	2
Volunteers	0
CTE Program participants	8
Work-study employees	2
Temporary Staffing agencies	7
Interns (AZ@Work)	1
TOTAL	385



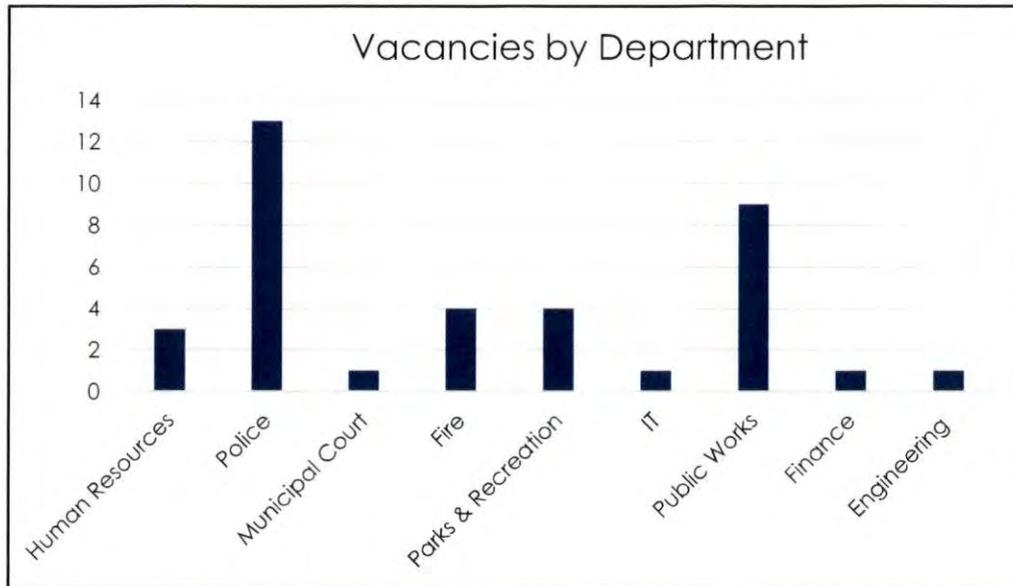
WORKFORCE TURNOVER			
New Hires		Terminations	
Employment Type	Quantity	Employment Type	Quantity
Regular (FT)	6	Resignations (FT- Regular)	1
Regular (PT)	0	Resignations (PT- Regular)	0
Temporary /Seasonal (PT)	0	Dismissals (FT- Regular)	0
Elected Officials	0	End of Appt. (Elected official)	0
Internships	1	End of season (PT)	2
Temp. staffing agency	3	Temp. staffing agency	0
Turnover Rate for October 2025: 0.28			
Turnover Rate for October 2024: 2.09			
Total Turnover Monthly Difference: -1.81			

TALENT ACQUISITION							
RECRUITMENT ACTIVITY							
Previous Job Postings	New Job Postings	Applicants	Interview Sets	Total # of Interviewees	Total Hires/ Rehires	Promotions/ Conversions	Requisitions Filled
12	8	367	13	42	6	3	4

Physical Agility Test Police	Written Exam Police	Dispatcher Typing Test	Written Exam Fire	Command Lab Fire
Passed – 0	Passed – 0	Passed – 5	Passed – 7	Passed - 6
Fail - 0	Fail - 0	Failed – 7	Fail - 4	Fail – 1

Vacancies by Department

Department	Job Title	# of vacancies
Fire	Fire Captain	4
Human Resources and Risk Management	Human Resources Coordinator	1
	Human Resource Analyst	1
	Administrative Assistant	1
Finance	Accounting Specialist	1
Engineering	Project Coordinator	1
IT	IT Specialist	1
Development Services	Assistant Director of Development Services	1
Parks & Recreation	Assistant Director	1
	Maintenance Specialist	1
	Recreation Specialist	1
	Driver PT	1
Police	Police Communication Officer	5
	Police Officer	6
	Transit Enforcement Officer	1
Public Works	Heavy Equipment Operator (Water/ Wastewater)	1
	Code Compliance Specialist	1
	Wastewater Supervisor	1
	Wastewater System Operator	2
	Equipment Operator (Highway Users)	1
	Maintenance Specialist (Highway Users)	1
Total		34



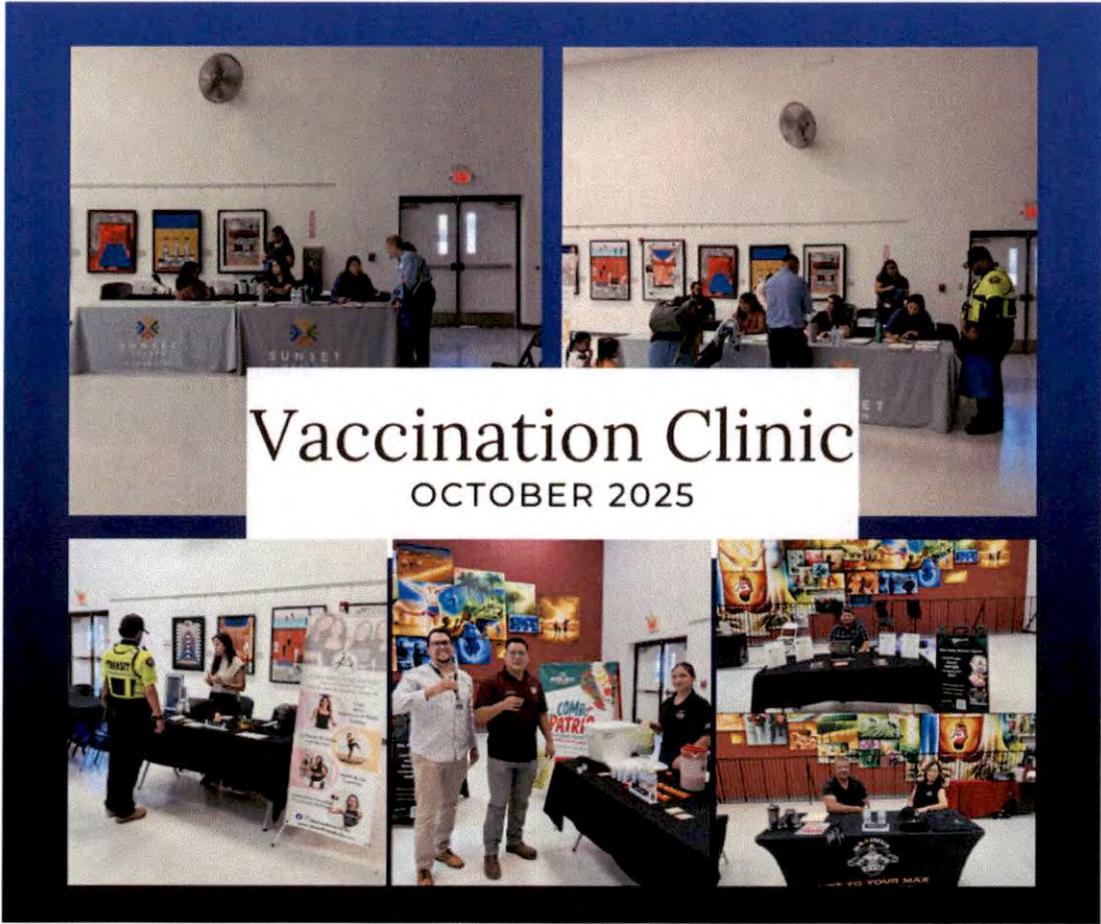
BENEFITS ADMINISTRATION

INSURANCE	ADDITIONS Enrollments from October - 2025	TERMINATIONS Effective October - 2025	TOTAL ACTIVE EEs
Health Insurance	4	5	342
VSP – Vision	4	5	341
Dental	4	5	344
FMLA Leave			8
Short-term Disability claims			0
ASRS Refund Applications			1
ASRS Retirement Applications			2

- **Benefit Orientation:** Two (2) conducted
- **Claims Advocacy:** Seven (7) claims were researched and sent to the Third-Party Claims Administrator for correct submission.
- **Third-Party and Mexico Network Administrators Presentations:** Six (6) agencies provided informational presentations on 10/22 & 10/23 to COSL Management.

WELLNESS PROGRAM

- **Gym Membership**
 - 80 active memberships / 6 EEs on the waiting list
- **Vaccination Clinic** – October 07, 2025
 - 21 Employees vaccinated
 - 6 Dependents vaccinated



SPECIAL PROGRAMS

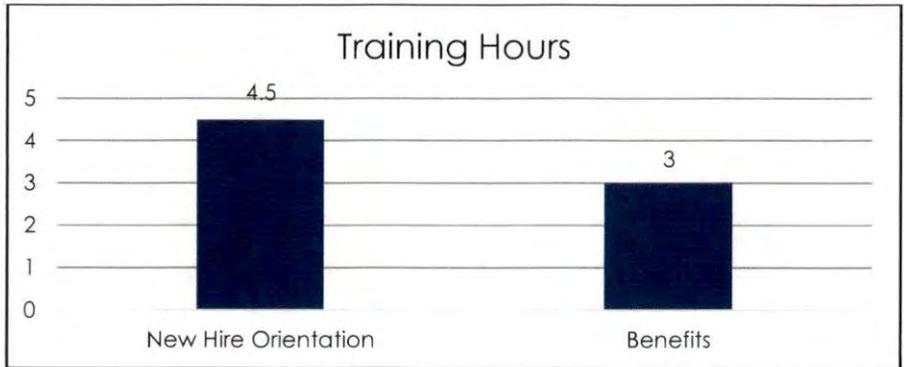
RECOGNITION / ENGAGEMENT

- **National Boss's Day**
 - HR staff recognized management
- **NAU Resources Event**
 - "Axe or Treat" – HR Coordinator attended the event to promote job openings and internship/volunteer opportunities within the agency.



TRAINING AND DEVELOPMENT

Training Program	Facilitators	Trainees/Department	Date	Total Training Hours
New Hire Orientation	Pamela Tapia, HR Coordinator	6 (SLFD, PW, Billing & Collection)	10/7/25 10/21/25	4.5
Benefits Orientation	Priscila Campa, HR Coordinator	6 (SLFD, PW, Billing & Collection)	10/7/25 10/21/25	3
TOTAL TRAINING HOURS:				7.5



- COSL Orientation



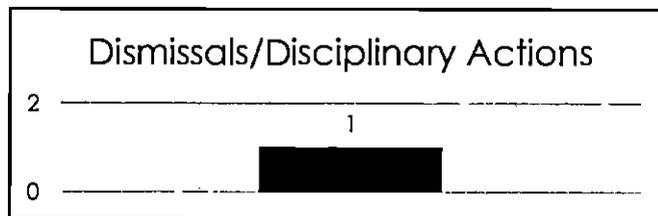
Professional Development Plan		
Department	Quantity	PDP Type
N/A	0	N/A
Scholarships		
N/A	0	N/A

COMPLIANCE/DATA ANALYTICS AND CLASS & COMP

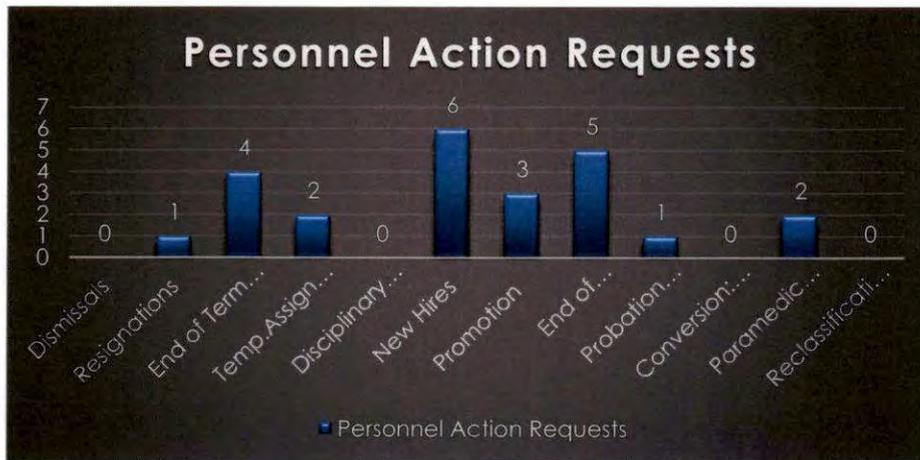
- **Purchase Requisitions:** 9 processed
- **Conflict of Interest:** 6
- **Ongoing internal HR audits:**
- **Ongoing maintenance of Public Safety Incentives:**
 - Two Field Training Officer Incentives
 - Four End of Temporary Assignment Incentives

EMPLOYEE RELATIONS

- **Exit interviews:** 1
- **Disciplinary Actions Administered:**
 - 1 Admin Leave



Personnel Action Requests (PAR)	Quantity
Dismissals	0
Resignations	1
End of Term (Assignment)	4
Temporary Assignment FTO	2
Disciplinary Actions	1
New Hires	6
Promotion	3
Demotion	0
End of Probation	5
Probation Extension	1
Conversion: Fire Dept.	0
Paramedic Certification	2
Reclassifications	0
TOTAL:	25



PERFORMANCE MANAGEMENT

Type of Evaluation	Placed	Received	Due	Total
Annual	0	3	6	9
Probationary	9	10	6	25
Original	6		6	
Promotional	3			
Demotion				
Mid-Term		2		
End of Probation		5		
Apprentice		2		
Extension		1		
Disciplinary				
Total	9	13	12	34

Information Technology

Monthly Report: October 2025

Overview:

Provided IT support to City of San Luis employees with technical issues with hardware, software, or network systems. At the same time, ensuring problems are resolved promptly to minimize disruption to the City of San Luis operations.

IT support and infrastructure operations ensure that technology systems are reliable, secure, and optimized to meet the organization's needs.

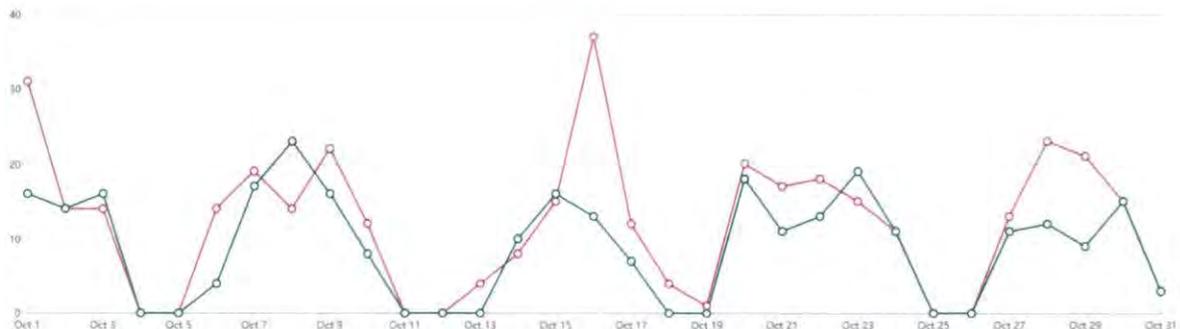
Project Status

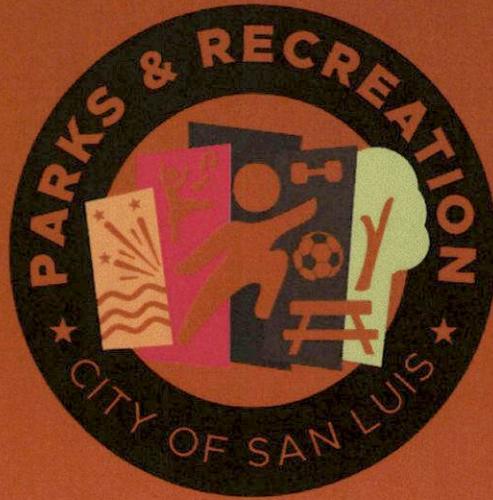
- **Worked with the Arizona Department of Public Safety IT to establish a site-to-site virtual private network tunnel that will facilitate CJIS information retrieval between our local police department and DPS.**
- **Work with the Arizona state superior court Information Technology team to communicate our city and their state network firewall to allow City of San Luis Court Employees to access city applications through their state workstation, helping the city reduce costs by reducing the redundant endpoints.**
- **Allo Fiber is now active. We are actively making progress and slowly segmenting departments to help users apply restrictions by department and job function in the future.**

IT Service Management Statistics

Requests Created Total: 377 | Request Resolved: 282

377 Created
282 Resolved





PARKS & RECREATION OCTOBER 2025

Monthly Report

Director: Angelica Roldan



Parks Grounds

Park Maintenance

The month of October consisted of mowing Bermuda grass down (scalping) to be able to overseed winter grass. All green areas were scalped and overseeded with rye grass.

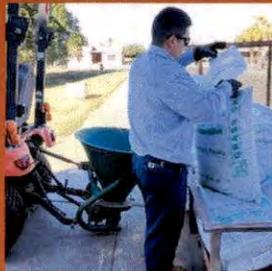
There were some irrigation repairs done and trimming.



Joe Orduño (965 N. Park Ave.) F2 & F3



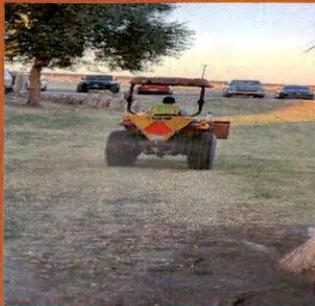
Las Villas 1 (821 Garcia LN)



Bienestar Estates (980 B. St.)



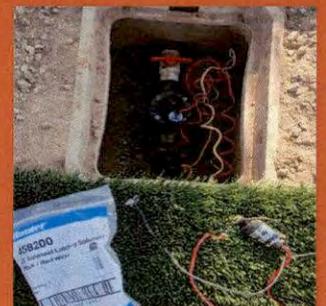
Las Quintas Ph.2 (1569 Nydia Ave)



San Luis Plaza (624 San Luis Plaza)



Senior Center (790 E. Cesar Chavez Blvd.)



City Hall (1090 Union St)



Las Quintas Ph.2 (1497 9th Ave.)



Bienestar Estates 8B (1735 San Pedro St.)



Pepp Park (467 Cesar Chavez Blvd)



Parks Grounds



**Fleet Shop (1223 N. McCain Ave.)
Planted new tree**



**Joe Orduño (965 N. Park Ave.) Soccer field electrical
breaker box was repaired.**



**Joe Orduño (965 N. Park Ave.) Soccer field repair
short circuit on light tower & Electrical breaker boxes
were cleaned & new locks installed**



**Joe Orduño (965 N. Park Ave.)
Sidewalk was repaired**



**Joe Orduño (965 N. Park
Ave.) Two urinals were
unclogged.**



**Joe Orduño (965 N. Park Ave.) Pepp Park (467 Cesar
Chavez Blvd.) Sidewalk
was repaired**



**Pepp Park (467 Cesar
Chavez Blvd.) Drainpipe
and cover was raised.**



**Cultural Center (1015 N.
Main St.) Banner was
repaired.**



Parks Grounds



Bienestar Estates 9A (3751 Udall Ln.) Electrical protector installed and lamps cleaned



Public Works Yard (1311 N. 4th Ave.) Cleaning and organizing Parks, electrical protector installed, and lamps cleaned



Las Quintas Ph.2 (1569 Nydia Ave.) Installed rock on water drain



East Community Park (4005 County 24th St.) Installed ABC Rock around new restrooms



Assist the Senior Center with the Food Bank distribution



New steer manure spreader was assembled.



Bienestar Estates 9B (312 E. Janet Napolitano Blvd.) Repaired trash can



Bienestar Estates 6 (475 N. Madrigal Dr.) Installed crushed concrete & gate was repaired.



Mayor's Bike Ride Event



Cultural Center



The HR Department used the multi-purpose room to host a vaccination clinic for employees, their friends, and family members.



We were invited to the Chamber of Commerce's Good Morning Yuma event, where we promoted the upcoming Asado & Brew Fest and encouraged attendees to sign up as contestants, vendors, or sponsors.



The Gadsden School District used our multi-purpose room to conduct their monthly reunification drill.



We were invited as guests on the local podcast and radio show What's Up Yuma, where we promoted the upcoming Asado & Brew Festival.



Cultural Center

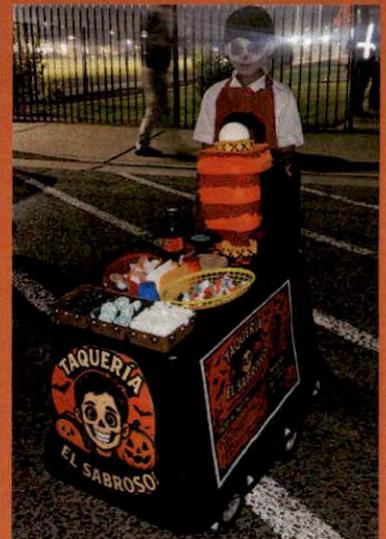
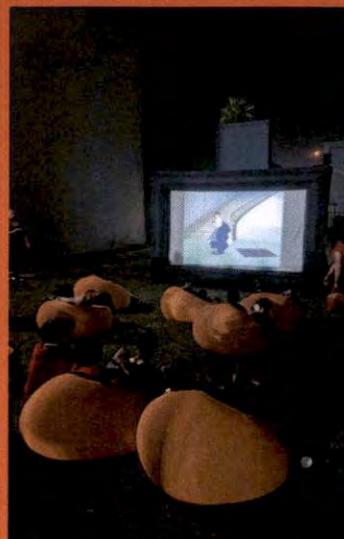


We hosted a fun activity with the Senior Center, where participants helped us create paper pumpkins to decorate our Trunk-or-Treat area.



We created a community altar where residents could honor their late pets by bringing and displaying photos of them

TRUNK OR TREAT



We took part in this year's Trunk-or-Treat event, where we hosted a cozy movie night for kids. They got to relax on our new bean bags and enjoy classic spooky cartoons on the new inflatable screen



Recreation

Men's Slow Pitch League

The Recreation Division recently hosted an exciting Men's Slow Pitch Softball tournament, featuring a strong turnout with 18 registered teams from across the community and surrounding areas. The event showed not only the passion for softball in the region but also the growing popularity of recreational sports among adult athletes.

The tournament not only served as a competitive platform but also to promote healthy activity, local unity, and the importance of organized sports programs. With strong performances, enthusiastic crowds, and smooth operations, the event was considered a resounding success — and plans are already in the works to make next year's tournament even bigger.



Girls Softball Clinic

A Girls Softball Clinic that welcomed 16 young athletes eager to improve their skills and grow their love for the game. Led by Coach Erick Reyes, the clinic provided a fun, hands-on experience that focused on fundamental development, teamwork, and confidence-building.

Held at the local softball fields, the clinic was open to girls of varying skill levels, offering personalized instruction in areas such as hitting, fielding, base running, and game awareness. Coach Erick Reyes, known for his dedication to youth sports and positive coaching style, created an environment that was both educational and inspiring for all participants.



Recreation

Youth Baseball Clinic

Baseball Clinic for kids ages 9 to 12, with 14 young athletes registering for a day filled with learning, practice, and fun on the field. Led by local coach Peter Urias, the clinic focused on building strong baseball fundamentals while fostering teamwork and confidence among the young players.



T-Ball League

Recreation is proud to celebrate the success of its T-Ball League, welcoming young athletes ages 3 to 6 for their first introduction to the world of baseball. With the sounds of laughter, cheering families, and the crack of plastic bats, the fields were filled with energy and excitement as these little sluggers took the field. Designed as a beginner-friendly program, the T-ball league focuses on teaching the basics of the game—hitting off a tee, running the bases, catching, and throwing—all in a safe, fun, and supportive environment. For many of the children, this is their very first time participating in an organized sport.



Karate Class

Karate class. This martial art is held at the Joe Orduno Park gym on Tuesdays and Thursdays from 5:45 p.m. to 7:00 p.m. During this spring season kickoff, we have 26 children enrolled in this class, taught by Sensei Hector Castro.



Recreation

Binational Bike Ride

City officials and event organizers came together this week to finalize preparations for the 9th Mayors' International Bike Ride, set to take place on Saturday, October 25. With just weeks to go, the planning meeting focused on ensuring a safe, smooth, and fun experience for riders of all ages and skill levels.

The meeting concluded with excitement and optimism as the event moves into its final planning stages. Organizers are encouraging everyone in the community — from first-time riders to seasoned cyclists — to come out and join the ride



Trunk or Treat Fun at Joe Orduno Park!

Last night, San Luis residents came out in spooktacular costumes for our annual Trunk or Treat event at Joe Orduno Park!

Families enjoyed creative trunks, sweet treats, and community spirit all around.



Youth Center

Youth Center Classes – Our Youth Center has been very active the month of October.

- Approximately 90 kids showed up daily to our Youth Center.
- We had 15 new registrations for the month of October.
- Total SLYC members are 454.
- o Boxing Class – 30+ members
- o Boxing team – 25 members
- o Open Gym – 35+ members
- o Game Room - 8 members



The poster features the San Luis Youth Center logo and contact information. The 'FALL SCHEDULE' is as follows:

Activity	Days	Time
OPEN GYM	MON-FRI	3:00 P.M. - 7:00 P.M.
BOXING CLASS	MON-FRI	3:00 P.M. - 5:00 P.M.
BOXING TEAM	MON-FRI	5:00 P.M. - 7:00 P.M.
GAME ROOM	MON-FRI	3:00 P.M. - 7:00 P.M.
BOARD GAMES	MON-FRI	3:00 P.M. - 7:00 P.M.
YOUTH TRAINING PROGRAM	MON-FRI	3:00 P.M. - 7:00 P.M.
MOVIE NIGHTS	MON-FRI	3:00 P.M. - 7:00 P.M.
LEGO CLASS	MON-FRI	3:00 P.M. - 7:00 P.M.
PING PONG	MON-FRI	3:00 P.M. - 7:00 P.M.

Additional text on the poster includes: 'FREE MEMBERSHIP', 'FOR MORE INFORMATION PLEASE CALL (928) 341-8574', and social media handles for Facebook and Instagram.

Youth Center Fall Schedule- the Youth Center Fall courses are:

- o Open Gym
- o Boxing Class
- o Boxing Team
- o Game Room
- o Board Games
- o Youth Training Program
- o Movie Nights
- o Ping Pong
- o Lego Class



Youth Center Boxing Classes – Our Boxing class is finally back in action with our Coach Serrano being back! We have about 30 participants showing up daily and we hope to continue to increase the number of participants in this class. We have also promoted some of the boxing class students to our Boxing Team where they have more rigorous training and experience boxing in the ring with other members.



Youth Center

2025 Trunk or Treat

This year, our Halloween festivities are looking a little different from other years. We hosted our Trunk or Treat event on Thursday October 30th. We invited community members, agencies, and businesses to participate in our event. We did have a successful turnout, with over 20 agencies/community members participating this year!



Senior Center

October 2025 was a lively and fulfilling month at the Senior Center, filled with creativity, wellness, and community. The month began with a flower-making activity that brought joy and nostalgia to participants, followed by weekly Zumba and yoga sessions led by Maximous Gym that kept everyone active and motivated. The San Luis Fire Department continued their weekly visits to monitor blood pressure, providing valuable health support, while WellCare stopped by to share updates on senior benefits—along with pizza and dessert that everyone enjoyed.

Educational and enriching presentations also took center stage. Idalith Casas spoke about the importance of mental exercises, while Maria Figueroa from Campesinos Sin Fronteras raised awareness about domestic violence. Alex Valenzuela from the Regional Center for Border Health discussed the link between chronic illness and emotional well-being, and Onvida Health offered a breast cancer awareness session, even assisting seniors with mammogram appointments. These sessions empowered attendees with knowledge and valuable community resources.

The month closed on a festive note with a variety of cultural and creative activities. Seniors participated in an art competition, made Catrina headbands, decorated pumpkins with the Cultural Center staff, and enjoyed a lively performance by Hospice of Yuma's "Voces de Alegría." The celebrations concluded with an October party and birthday recognition, wrapping up a month full of learning, laughter, and togetherness.

SERVICES PROVIDED

Breakfast: 7:00am – 9:00am

Lunch: 11:00am – 12:00pm

Daily Transportation: Morning 7:00am / Afternoon 12:00pm

Assistance to Seniors: Documentation, translations, and application help (6:00am – 2:30pm)

DAILY/WEEKLY/MONTHLY ACTIVITIES

Daily Bingo: 10:30am – 11:00am

Daily Board Games: 6:00am – 2:30pm

Daily Pool Games: 6:00am – 2:30pm

Exercise Classes: 8:00am – 9:00am

Arts & Crafts: 9:00am – 10:00am

Gardening: 8:00am – 9:00am

Movie Day: 9:00am – 11:00am

Fire Department Visits: Thursdays at 9:00am

Maximous Gym Zumba Class: Wednesdays at 9:00am

(LIHEAP) Home Energy Assistance Program: 6:00am – 2:30pm

MONTHLY TOTALS

Meals Served: 1,305

Total Attendance: 1,652

People Transported: 360

SPECIAL PROJECTS / MEETINGS / EVENTS

Oct 02, 2025: Maximous Gym Yoga Demonstration (9:00am – 10:00am)

Oct 03, 2025: WellCare Event/Presentation (9:00am – 10:00am)

Oct 07, 2025: Nutrition Class with Idalith Casas (9:00am – 10:00am)

Oct 08, 2025: Food Bank – Distribution of food boxes

Oct 09, 2025: Coloring Competition (9:00am – 10:00am)

Oct 14, 2025: Catrinas Activity (9:00am – 10:00am)

Oct 16, 2025: Continuation of Catrinas Activity (9:00am – 10:00am)

Oct 20, 2025: Campesinos Sin Fronteras – Domestic Violence Presentation (9:00am – 10:00am)

Oct 21, 2025: Regional Center for Border Health Presentation (10:00am – 11:00am)

Oct 22, 2025: Breast Cancer Awareness with Onvida Health (9:00am – 10:00am)

Oct 27, 2025: Voces de Alegría – Hospice of Yuma (9:00am – 10:00am)

Oct 30, 2025: Cultural Center Activity (10:00am – 11:00am)



Senior Center



**Maximus Gym Yoga
Demonstration 10/02/25**



Well Care Event 10/03/25



Nutrition Class 10/07/25



**Coloring Competence
10/09/25**



**Catrininas Activity
10/14/25-10/16/25**



**Campesinos Sin
Fronteras 10/20/25**



**Regional Center for
Border Health
10/21/25**



**Maximus Gym Zumba
every Wednesday**



Onvida Health 10/23/25



Senior Center



Voces de Alegria Hospice
of Yuma 10/27/25



Cultural Center Activity 10/30/25



Fire Department (Every Thursday)



October Party 10/31/25



SAN LUIS POLICE DEPARTMENT
MONTHLY REPORT
OCTOBER 2025

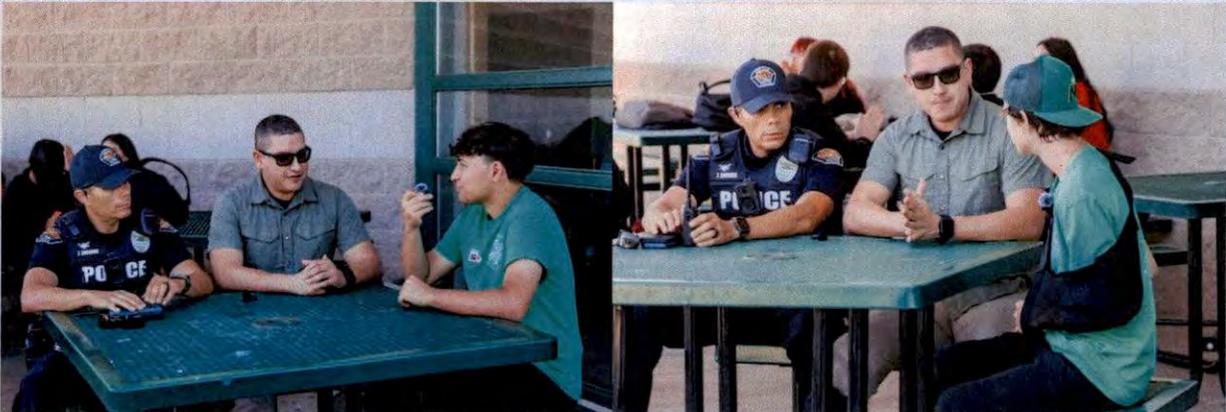


COMMUNITY OUTREACH/ SPECIAL EVENTS:

- During this period, the San Luis Police Department spent time connecting with our amazing community during the Coffee with a Cop event! We are thankful for the continued contributions from Denny's, which hosted the event, and the sponsorship from Eco Energy Solutions. We also give special thanks to Azul Café and Alpha Title Agency, who provided delicious coffee and fiber rags to staff at the police station.



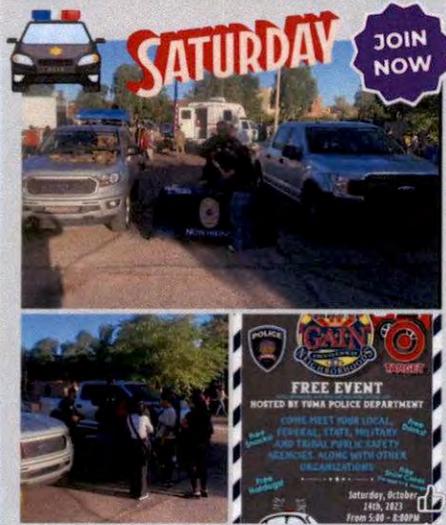
- The San Luis Police Department had a fantastic time connecting with San Luis High students! 💙 We talked about the vital role first responders play in keeping our community safe and got to hear directly from our future leaders in Public Safety and EMS.



- The San Luis Police Department participated in the 14th annual Walk a Mile Against Domestic Violence Event.



- The San Luis Police Department participated in this year's Getting Arizona Involved in Neighborhoods (GAIN) Event in Yuma to showcase and provide information about our department.



- The San Luis Police Department participated in the annual Mayor's International Bike Ride, from Yuma to San Luis Rio Colorado.



- During this period, members from the Public Safety Dispatcher, San Luis Police Department, were invited to the Southwest Junior High Public Safety Class. They had the opportunity to shared the important work they do every day. Students learned about the critical role dispatchers play in emergency response in Public Safety.



USE OF FORCE INCIDENTS AND FINDINGS:

- None

OPERATIONS/NOTABLE EVENTS:

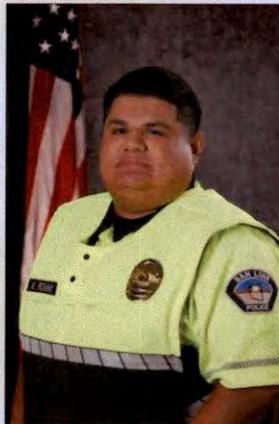
- None

PERSONNEL ACHIEVEMENTS AND EMPLOYEE ACTIONS:

- The San Luis Police Department would like to congratulate Officer Daniel Tafoya for his selection as a K9 Officer and Officer Edgar Renteria for his selection as a Motor Officer. Both are scheduled to undergo training at their respective academies. Congratulations, Officers!



- TEO Mario Roman was selected and promoted to the position of Property and Evidence Technician. Congratulations, Mario Roman!



- Officer Paul Monge completed the Field Training Program. Congratulations, Officer Monge!



VEHICLE PURSUITS AND FINDINGS:

- None

COMPLAINTS AND FINDINGS:

- One (1) Internal Investigation is pending investigation. IAI25-9-3 was closed with findings being EXONERATED

AWARDS AND RECOGNITIONS:

- None

GRANTS MANAGEMENT:

- Reimbursement requests for OPSG have been submitted up to 10/3/2025.
- SLPD received \$50,000 in new grant funding from GOHS, and presented to city council for approval. We will begin deployments for the Halloween weekend.

RECRUITING/HIRES/RETENTION/DEPARTURES:

- Eight (8) positions remain open, and the selection process remains active. Six (6) applicants are undergoing the background process.
- Six(6) Communication Officer positions remain open, and the selection process remains active.
- A Traffic Enforcement Officer is currently undergoing the background process.

BUDGET SUMMARY:

- For FY26, SLPD has expended 30% of our annual budget.

MONTHLY INCIDENT/CRIME REPORT:

The incident/crime report is broken down into four (4) types of reports: 1 - Calls for Services - All calls reported by citizens and received at the Communications Center. 2 - Officer Initiated Calls - Contacts reported by officers while patrolling. 3 - Accidents - Accidents that occurred in city limits and cases taken by an officer. 4 - Actual Cases Taken by Officers - Reports taken by officers, crime/incident determined by an officer as reported by a citizen - from the calls of service received.

The Monthly Incident Calls for Service (CFS) count is listed below as reported by citizen(s) (Initiated as a CFS).

INCIDENT CALL TYPE	MAY	JUN	JLU	AUG	SEPT	OCT	TOTAL
711	49	98	132	76	75	89	826
911 Call	235	212	192	198	239	227	2,498
Abandoned Vehicle	77	77	111	112	70	100	711
Accident	64	44	35	64	61	60	627
Alarm Residential	7	6	4	11	8	9	67
Animal at Large	77	52	52	71	73	109	764
Animal Related	55	60	40	53	50	43	463
AOD-Assist Other Department	43	44	31	38	40	50	421
Arrest on Warrant	21	16	26	26	21	19	215

Assault	7		1	4	4	6	36
Attempt to Locate	6	8	19	18	8	14	114
Court Order Violation	4	6	4	1	3	4	43
Criminal Damage	8	12	8	11	14	6	113
Deceased Animal	5	6	12	8	12	15	99
Disabled Vehicle	21	20	16	36	22	21	215
Disturbance	38	27	37	32	29	38	345
Field Interview	125	125	210	131	93	73	1,248
Noise Disturbance	22	20	12	31	13	26	227
Other	31	27	39	34	62	42	393
Parking Violation	112	178	119	172	120	83	1,134
Private Tow	20	17	24	18	38	45	235
Public Assist PD	19	31	52	41	31	48	372
Traffic Incident	25	21	13	36	27	43	318
Traffic Stop	607	526	756	713	474	672	5,888
Welfare Check	31	21	18	31	38	21	281
10-40 Courtesy	1						2
Alarm Commercial	5	28	11	12	18	15	168
Animal Bite-Dog		3				3	9
Animal Bite-Other			1		4	1	7
Burglary	4	6		3	5	1	36
Child Molestation							3
City Code			1	2	2	6	14
Civil Matter	38	27	49	51	33	28	349
Civil Standby				1		2	8
Court Assist	7	10	11	7	1	6	61
Custodial Interference	6	1	4	4	2	5	36
Cybertips			1		2		11
Driving under the Influence	5	9	10	8	6	5	68
Drug Offense	14	9	2	7	10	8	94
Flag Down	46	28	35	48	48	49	403
Foot Patrol	8	13	2	6	6	6	68
Found Person	2		1	2	1	1	18
Found Property	3	7	5	1	4	4	40
Fraud	8	6	4	8	6	4	52
Harassment	10	12	5	6	9	13	108
Identity Theft	7	8	4	5	5	2	58
Incorrigible Juvenile	1	1		7	3	3	29
Indecent Exposure	3		1	2	3	1	16
Information Received	9	4	3	6	5	8	61
Littering	1	1	3	5	2	2	26
Located Missing Person	2	3	3	1		2	18
Loitering					1	1	5
Lost Property	6	11	11	7	3	6	65
Missing Person-Overdue	5	2	5	4	4	5	43

New Call	8	7	4	8	9	1	53
Notification	1	4	2	4	2	2	21
Open Door/Window			1				3
Prowler	34	27	26	32	35	35	334
Reckless Driver		1	3				7
Recovered Stolen Vehicle	17	15	31	24	22	15	160
Repair Order	22	20	29	22	18	37	248
Repossession			1			1	9
Runaway Juvenile	4		3	2	6	7	32
Sexual Offense	8	5	13	12	17	24	99
Shoplifting	1	5	1	1	1		19
Shots Fired						2	7
Stationary 28	1		1	3	6	4	27
Stolen Property	3	5	4	5	4	3	46
Stolen Vehicle	17	17	15	17	9	15	136
Suspicious Activity	23	14	7	9	13	16	136
Suspicious Subject	4	11	7	6	6	6	59
Suspicious Vehicle		2	5	2	1		14
Tagged Vehicle	5	5	9	10	1	2	41
TEST PD	11	7	6	8	9	14	114
Theft	12	7	4	11	7	13	79
Threats	19	8	11	62	44	55	364
Traffic Control	4	8	1	4	6	1	45
Trespass							1
Truancy	17	7	6	14	19	22	123
Walk In PD					1		2
911 Unknown	3	2			1		12
Animal Cruelty					1		3
Arson	3		1	2	2	2	21
Child Abuse	5	3	8	6	2	1	31
Citizen Complaint	1	1	2	3	3	3	20
Man Down	1						2
Overdose	4		2	3		5	21
Suicidal Subject				1			2
AOA-Assit Other Agency			1	2	2	1	8
Deceased Person		2	3	1	2	1	12
Fictitious Plate Traffic		2	2	2		2	13
Liquor Offense							1
Validation SLPD							2
Counterfeit Bill						1	2
Medication Disposal	2	4	3		4	2	20
Mental Case	1						1
Public Assist FD		1	1	1			3
Child Neglect		1				1	2
False Reporting		1					1

Open Container		1					1
SL CADtoCAD			1				1
Stalking						1	1
Grand Total	2131	2036	2349	2446	2061	2345	21,888

Cases Taken by Officers

Cases Taken are actual police reports that document and detail all the facts, circumstances, and timeline of events surrounding an incident. This section, Cases Taken, is a live document that will update all existing months within the report as officers complete their investigations/reports.

REPORT TYPE	MAY	JUNE	JUL	AUG	SEPT	OCT	TOTAL
Disturbance	0		1	1	2	1	18
Abandoned Vehicle	10	6	8	10	5	2	60
Accident	16	10	6	23	24	19	195
Accident / Traffic Collision	2		2	4	1	1	33
Arrest on Warrant	10	10	22	15	11	11	148
Assault	4	1	3	2	1	1	20
Assist Other Department							2
Burglary				1			8
Child Molestation							3
Court Order Violation	1	3	2	1	4	2	21
Criminal Damage	3	7	5	4	5	2	54
Disorderly Conduct	4	1		2	5		20
Domestic Disturbance	9	2	5	7	4	5	53
Drug Offenses	11	7	2	6	3	4	64
DUI	9	16	8	8	8	6	75
Fraud		2		1			9
Information Report	6	7	10	8	7	1	56
Located Missing Person							2
Missing Person		2	2	1	1		10
Motor Veh Collision	4	5	1	1		1	29
Motor Veh Collision-Injury				1			5
Recovered/Stolen Vehicle			2				5
Sexual Offense							4
Shoplifting	8	5	11	10	15	15	81
Taking Identity of Another	2				1		8
Theft	5	5	1	6	8	5	73
Theft of Vehicle	2	4	2	2	2		27
Traffic Offense	1	1	2	1		2	24
Trespass	2	1		1	2		12
Criminal Traffic Offenses	11	15	11	6	6	10	80
Liquor Offenses		3	3	2		2	18

Littering	1	1			1		4
Overdose							1
Property-Lost							2
Arson					1		2
Assault-Aggravated		3	1	2			8
Burglary-Residence	3	7	1	1			17
Court Order Process							2
Criminal Nuisance							1
Custodial Interference	1						2
Minor in Possession of Tobacco							5
Ordinance Violation	1		1	1		1	8
Parking Violation	1	1		1	4	1	14
Animal Related				1			3
AOA			1	1	1		6
Bite Case		1					3
Burglary-Business	3				1		8
Child Abuse	2				1		8
Compliance Check							1
Cybertips			1		2		7
False Reporting					1	1	3
Found Person							1
Furnish Tobacco to Minor							1
Indecent Exposure				1			3
Miscoduct w/Weapons	1					1	5
Motor Veh Collision-Injury H/R							2
Motor Veh Collision-Non Injury	3	4	1	3	2		24
Motor Veh Collision-PP H/R	1	2		1			4
Suicide-Attempt							1
Threatening or Intimidating		1				3	5
Traffic Citation		3			3	1	13
Traffic Incident	1			1	1		5
Burglary-Vehicle					4		6
Civil Matter							1
Counterfeit Bill							2
Dog at Large	1	2					6
DV-Assault				2		1	4
Endangerment							1
Motor Veh Collision-Private Prop	1						1
Property-Found	2	2	1		1	2	10
Sexual Assault				1	1	2	6
Sexual Exploitation Children	1						2
DV-Disorderly Conduct				1			1
Motor Veh Collision-No Inj-DUI							1
Extortion					3		3
Possess Burglary Tools				1			1

Felony Flight						1		1
Reckless Driving						1		1
Death-Unknown				2	1			3
DV-Criminal Driving				1				1
Motor Veh Collision-Injury-DUI								1
Drug Free Zone Offense						3		3
Juvenile-Incorrigible				1				1
Forgery							1	1
Found Drugs						1		1
Grand Total	148	143	122	145	147	105		1458

Officer Initiated Calls – Out of the Incident Reports (calls), the types below are calls initiated by the Officer, not by public request.

CALL TYPE	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	TOTAL
Field Interview	119	175	125	125	210	131	93	73	1248
Traffic Stop	542	601	607	526	756	713	474	672	5888
Grand Total	661	776	732	651	966	844	567	745	7136

Tickets - Breakout Type

TYPE OF TICKET	APR	MAY	JUN	JUL	AUG	SEPT	OCT	TOTAL
Civil Traffic	189	217	111	207	231	133	193	1792
Criminal Citation	13	24	20	21	22	26	29	213
Parking	61	64	78	40	40	19	22	444
Written Warning	262	158	193	292	251	204	258	1995
Animal Control/Warning	6	4	2	4	1	4	11	56
Citation		1			2			6
City Code	4	3	6	8	6	3	7	48
Criminal Traffic	7	17	18	15	9	14	15	120
Repair Order	13	16	26	48	36	28	22	226
Grand Total	555	504	454	635	598	431	557	4900

Accidents

ACCIDENT TYPE	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	TOTAL
Accident - Injuries	3	2				1			11
Hit and Run - Injuries		1	1			1	1		4
Hit and Run - No Injuries	8	9	5	7	2	4	2	2	46
Hit and Run - PP - No Injuries	4	1	1	2	1	2			14
Pedestrian - Injuries				1		2	1		6
Private Property – No Injuries				1					1
Rear-end Collision		1			1				2
Vehicle – Fatality							1		1
Vehicle - Injuries	3	9	2	1		4	4		26

Vehicle – No Injuries	33	37	29	19	9	24	20	13	247
Grand Total	51	60	38	31	13	38	29	15	358

ACCIDENTS	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	TOTAL
Fatal Traffic Crashes	0	0	0	0	0	0	1	0	1
Alcohol-related Crashes	1	2	4	4	0	0	1	2	15
Speed-related Crashes	0	1	0	0	0	1	0	0	2
Grand Total	1	3	4	4	0	1	2	2	18

Top 10 Accident Intersections for 2024	# of Accidents (YTD)
N 10TH AVE @ E CESAR CHAVEZ BLVD	15
N MAIN ST @ E CESAR CHAVEZ BLVD	14
E URTUZUASTEGUI ST @ N MAIN ST	8
N 6TH AVE @ E CESAR CHAVEZ BLVD	8
N WILLIAM BROOKS AVE @ E B ST	8
E COUNTY 22ND ST @ N MAIN ST	6
E CESAR CHAVEZ BLVD @ N 8TH AVE	5
N 4TH AVE @ E CESAR CHAVEZ BLVD	4
N 4TH AVE @ E COUNTY 22ND ST	4
N 6TH AVE @ E URTUZUASTEGUI ST	4

PUBLIC SAFETY ANSWER POINT (PSAP) CALL SUMMARY:

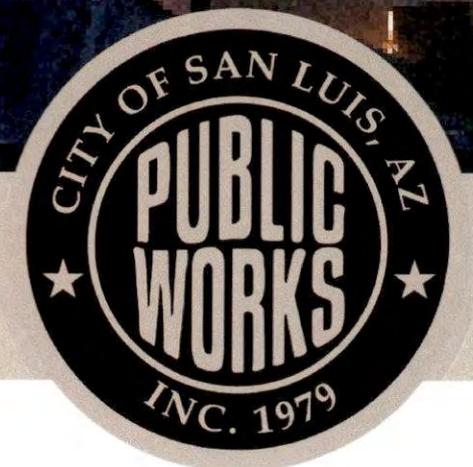
Call count of calls taken by our communication center.

TYPE	TOTAL
911 Calls	849
Admin Calls	2,418
Walk-Ins	67
PD Calls	2,347
FD Calls	424

PUBLIC WORKS DEPARTMENT

October

2025



MONTHLY REPORT

PUBLIC WORKS ADMIN



Water Division

- **Well Site 7 (formerly WS5) Operations Building Expansion – FY26 Project**
 - Architectural Design is complete.
 - Pre-Engineered Metal Building (PEMB) quotes have been obtained. Staff will present purchase to City Council for approval on 11/12/25. Building estimated delivery time is 20 weeks.
 - Bid process for construction to begin in December.
- **Well Site 5 (formerly WS6) Updates – Maintenance Work:**
 - Staff is working on replacement of the chlorination system to liquid chlorine. Work is being done in-house.
 - Staff is scheduled to replace three filter vessels within the following couple of months. Work requires system to be offline therefore must be coordinated.
- **ADWR Assured Water Supply Designation Update– FY26 Project:**
 - Contract has been awarded to CORE Engineering, estimated completion is June 2026.
- **Well Site 6 (formerly WS7) Booster Pumps and Electrical Updates– FY26 Project:**
 - Design contract for a conceptual design report (30% Design) has been awarded to Kimley-Horn. CDR to be submitted on 11/7/25.
- **Well Sites 3, 4 & 6 Storage Tanks Rehabilitation– FY26 Project:**
 - Proposal received from Kimley-Horn to conduct structural, civil and coating inspections. Staff is working on finalizing contract for the inspection work.

Wastewater Division

- **West Wastewater Treatment Plan Expansion – FY26 Project:**
 - Design and Pre-Construction Services- 100% completion.
 - PCL Construction submitted its early procurement GMP proposal as well as their 90% cost model. Staff and CEI (Consultant) are reviewing submissions.
 - City is working with WIFA to secure a Federal funding source (loan). This is scheduled to be presented to City Council for approval on November 12th, 2025.
- **Lift Station 3A Perimeter Fencing– FY26 Project:**
 - Three quotes have been received. Staff will award work in the following weeks to the contractor.
- **Sewer Manhole Repairs and Replacements– On-going Project:**
 - Working on contract with AIMS Companies to rehabilitate at minimum five manholes on San Luis Plaza Dr.
- **High School Lift Station Backup Power Addition– FY26 Project:**
 - JOL Electrical engineer has been hired to conduct site evaluation and produce electrical design.



PUBLIC WORKS ADMIN

Highway Users Division

- **GSA Port of Entry Improvements:**
 - Public Works is completing improvements as part of the City of San Luis portion of the project to the pedestrian ramps on the north side of Urtuzuastegui St. at William Brooks Ave. Work completed by 11/28/25.
 - Traffic signal poles to be installed by 11/14/25.
 - Slurry seal will be applied to some portions of Urtuzuastegui St.
- **Co. 22nd & 4th Ave Inspection Improvements:**
 - Repave completed.
 - Pending beautification of west right of way, ETA 12/29/25.
 - Public Works has completed improvements to sidewalks, drainage, and ADA ramps.
- **Co. 22nd & Sidewinder Rd. Traffic Signal Installation:**
 - Intersection has been energized by APS.
 - Pre setup meeting scheduled for 12/13/25.
- **B St. & Main St. Traffic Signal and Roadway Improvements:**
 - Traffic signal equipment and materials are being ordered.
 - Public Works will be presenting to council a request to purchase high cost items
- **Annual Pavement Preservation:**
 - Slurry seal application to begin November 7th and completed by November 14th .



WATER DIVISION

Promptly attended service calls regarding water main closures and openings due to repairs of broken lines or water leaks at the following locations:

- 2029 Bienestar Ln.
- 1880 Julian St.
- 985 C St.
- 942 Arizona St.
- 1794 Quintero Ave.
- 1132 Ajo Ave.
- 860 Canal Dr.
- 1553 Washington Ln.

Cut asphalt/concrete/
installed monuments:

Our Water Division received a
total of **160** AZ Blue Stake Tickets.

Installed new meter:
1735 San Pedro St.

For water treatment,
we maintained daily distribution
samples and monitoring to ensure
quality of our water.

To meet ADEQ requirements, water
samples for free chlorine were
collected to ensure compliance with
regulations.

MISCELLANEOUS PROJECTS

- Los Mezquites 4 & 5 Sub:
Performed final inspection of water distribution system.

- Bac-t sampling:
Took to lab- Yuma, AZ.
 1. 670 Main St.
 2. Colibri Lub Shop



Well Site #3:

- Started install of new sodium chlorination system.
- Repaired drywall for chlorination system room.
- Removed concrete pad for eyewash station.
- Lowered ground level from sidewalk to chlorination system for addition of AB gravel.

Well Site #4:

- Troubleshoot chlorination system-surge tank overflowing.

Well Site #5:

- Started install of components for new sodium system.
- Troubleshooted chlorination system and replaced mechanical float.

Well Site #6:

- 1M gallon storage tank was put out of service; closed and drained valves.
- Installed new EPDS tags on discharge of water storage tank.
- Troubleshooted Well 11 fault.
- Megged Well 11 motor.

Well Site #7:

- Troubleshooted valve for vessel B, assisted by PureFlow rep.
- Troubleshooted sodium chlorination system not pumping.
- Installed new EPDS tags on discharge for water storage tank.

WASTEWATER DIVISION

MISCELLANEOUS PROJECTS

- **East WWTP:**

- Decanter #2 transmission, shaft and motor replaced.
- Decanter #2 low limit switch replaced.
- Basin 2 air valve Auma actuator gear replaced.

- **Collection:**

- Iron cast pipe replaced at 457 E Cuauhtémoc St.
- Gadsden LS pump 1 discharge line coupling replaced.
- Gadsden LS pump 2 replaced.



The Wastewater Division assisted with CCTV Inspections, cleaned laterals, and managed odor control.

- 1037 N Beach St.
- 1143 Kennedy Ln.
- 457 E Cuahutemoc St.

- **CCTV Inspections:**

- 375 Bernal Dr.
- 3882 E Santa Sophia St.
- 892 W Canal Dr.
- 294 Aquila St.



- Inspection and maintenance were performed on the new submersible pumps at the POE 3A LS.
- High-level float for Basin #3 was damaged and replaced.
- An electrical problem was identified at Basin #3. The affected fuses were replaced to restore proper operation.
- Pump #2 at the High School LS triggered a failure alarm. Corrective action was taken, and normal operation was restored.

Our Wastewater Division received a total of **171** AZ Blue Stake Tickets.

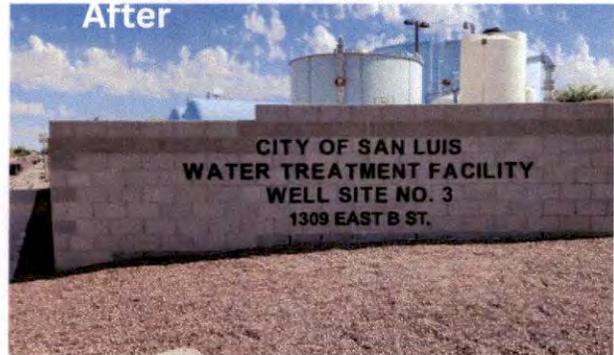
To meet ADEQ requirements, water samples from both treatment plants were sent for testing.

Routine maintenance & inspections were conducted at our two treatment plants and 12 lift stations.

FACILITIES DIVISION

The Facilities Division is performing routine building repairs as needed.

Well Site #3 lettering installation



- Budget Spent was \$5,581.29
- Signmasters completed installation October 21, 2025.

Replacement of a disconnect for an ON unit at ACT



The ice machine at Fernando Padilla was cleaned.



BUILDING MAINTENANCE

- Pest control services on a monthly basis.
- Light bulbs and ballasts we replaced.
- Use of sweeper to clean city building parking lots.
- daily cleaning and disinfecting offices.

ELECTRICAL DIVISION

WASTEWATER

West WWTP

- Retrieved information of the height from chlorine transducer,
- Assisted troubleshooting, decanter #3 failed to work.

East WWTP

- Worked troubleshooting soft starter from digester #3
- Removed and replaced the meter and transducer from chlorine tank.
- Assisted installing a new motor for aeration blower #3. Connected wiring and 480 volt power.
- Troubleshot blower #3; megged wiring.
- Removed and replaced VFD from blower #3. Assisted ISCA Co.
- Installed new transducer for Los Mesquites lift station.

#300 Lift Station

- Troubleshot 480 volt power from crane.
- Removed and replaced pump #3, connecting 480 volt power.

East Mesa LS

- Removed and replaced a soft starter for pump #2.

Merril LS

- Removed and replaced 100amps breaker from 480volt electrical panel.

WATER

Well Site #3

- Worked at the chlorine room project.

Well Site #6

- Got information of the backwash, reclaim and sludge pumps for Engineer Alejandra Fraijo Arce, P.E.
- Troubleshot Well #11 that failed to work.
- Took meg reading from Well #11 & #12.

Well Site #7

- Troubleshot backwash Bray valve.
- Assisted CZI Company from Phoenix, AZ. - Continued troubleshooting Bray valve and PLC.
- Troubleshot automatic transfer switch that failed to work.

PARKS

- Assisted with troubleshooting soccer field light pole.



HIGHWAY USERS

Maintenance/Repairs/Daily Tasks

- Removed excessive sand from various areas throughout city,
- Covered potholes, trimmed trees, litter pick on ROW
- Sidewalk R/R in various cites.
- Daily maintenance to Main St., William Brooks St. and Urtuzuastegui St.

Miscellaneous Projects:

- San Luis Clean Up Project: Maintenance to PW Yard.
- 10th Ave. & Los Alamos: leveled and graded street shoulder
- Beach St. & Hwy 95: maintenance to catch basins.
- 10th Ave: clean up graffiti and stripping.
- Bicycle parking lot: maintenance to parking area on E St. and F St.
- Crack Seal: Main Street. Urtuzuastegui St. between 4th Ave and Main St.

Service Orders:

- Handled on a daily bases.
- Assisted animal control with **5** dead animals.

Street Signs

- Repaired barricade on San Luis Ln. and 21st Ave.

Sidewalk R/R



Potholes



Asphalt



FLEET SERVICES

Fleet Services attended a total of **24** service calls.

109 vehicles were serviced for the month of September.

6 vehicles are waiting on parts.



SOLID WASTE



Service orders are handled on a daily bases.

Our SW Crew collected a total of **1049.39** tons of residential and commercial solid waste for month of September.

All Solid Waste trucks are serviced and washed on Wednesdays.



Solid Waste Routes

- Monday & Thursday
- Tuesday and Friday

Community CleanUp areas 1 - 5 were completed in October.

2025 COMMUNITY CLEANUP

LIMPIEZA COMUNITARIA



Our SW Crew collected a total of **264.01** tons of residential solid waste for month of October during the Community Cleanup.

Area 1	
9/29 - 10/3	
Tonnage Report:	60.29 Tons

Area 2	
10/6 - 10/10	
Tonnage Report:	48.2 Tons



Area 3	
10/14 - 10/17	
Tonnage Report:	40.61 Tons

Area 4	
10/20 - 10/24	
Tonnage Report:	52.79 Tons



Area 5	
10/27 - 10/31	
Tonnage Report:	62.12 Tons



Sweeper Route - October 2025

Week of
10/20-10/24

Ave. F to 20th Ave. (south of San Francisco St.)						
Emmanuel Ave.	Christian Ave.	19th Ave.	20th Ave.	San Francisco St.	Los Olivos Dr.	San Pedro St.
Monreal Ln.	Udall Ln.					

Garcia Ln. to 10th Ave. (South of Cesar Chavez Blvd.)						
Garcia Ln.	Babbitt Ln.	'C' St.	Bienestar Ln.	'D' St.	Kennedy Ln.	9th Ave.
Fuentes Dr.	Ruby Ln.	Deena Dr.	Carrie Dr.	10th Ave.		

6th Ave. - 8th Ave. (South of 'B' St.)						
Washington Ln.	San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.
San Pablo St.	6th Pl.	7th Ave.	San Juan Ln.	Ppep Dr.	8th Ave.	

Garcia Ln. - 10th Ave. (North of U St.)						
Garcia Ln.	Monreal Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.
Sanchez Dr.	Fuentes Dr.	8th Ave.	San Juan Ln.	Ppep Dr.	9th Ave.	

Santa Cecilia #3 & #4 (20th Ave - 21st Ave)						
Monreal Ln.	San Pedro Ln.	Los Olivos Dr.	San Francisco St.	Aracely St.	Ortega St.	Hoyos St.
Nadine St.	Jett St.	Agave Ave.	Saguaro St.	20th Ave.	21st Ave.	

Week of
10/1-10/3

Ave F. (West of Ave. F)						
R. Dodge Ave.	Dancil St.	Gutierrez Ave.	Hernandez St.	J. Harper Crt.	Escamilla Crt.	F. Sandoval Crt.
B. Holcom Pl.	Los Olivos Dr.	Harris Ave.	Emalie St.	Rolish St.	Blanca St.	C. Torres Crt

Plaza I, II, Rio Seco & Escondido						
Beach St.	Escondido St.	Arden Ave.	Bentu Ave.	Cadena Ave.	Dimas Ave.	Piceno Dr.
Guiu Dr.	Lakin Dr.	Manzanita Dr.	Estrella Dr.	Dominguez Dr.	Sierra Vista Dr.	La Madera Dr.
Santa Fe Dr.	Rio Seco St.	Arena St.	Sol Ave.	Las Brisas Blvd.	Marea St.	Rio Seco St.
Ocotillo St.	Coyote Ave.					

6th Ave. to Ppep Dr.						
Kennedy Ln.	'D' St.	Bienestar Ln.	'C' St.	Babbitt Ln.	'B' St.	6th Dr.
7th Ave.	Ppep Dr.	6th Ave.				

Ave F. (West of Ave. F)						
I. Solorio Crt.	R. Grijalva Crt.	A. Aguirre Crt.	E. Lopez Crt.	J. Napolitano Blvd.	F. Padilla Ave.	Udall Ln.
Monreal Ln.	San Pedro St.					

Los Mezquites						
San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.	Ortega St.
22nd Dr.	23rd Ave.	23rd TRL	24th Ave.			

Week of
10/6-10/10

Sidewinder Rd. to 10th Ave. (South of Co. 22nd St.)						
Quintero Ave.	Torres St.	Ajame St.	Sauceda St.	T. Luna St.	De La Vara Ave.	9th Ave.

Silva St.	Nydia Ave.	Krystal St.	Nickey St.	Torres St.	Rangel Ave.	Cristina St.
Georgina St.	Leandro Ave.	Dolores Ave.	Rangel Ave.	Montes Ave.	Zamora Ave.	Mendez St.
Beas St.	McGrady Ave.	Sandez Ave.	Cabello Ave.	Villareal Ave.	Stephens St.	Black St.
Ruiz Ave.	Lopez St.					

Rancho Los Oros & Los Portales

Ramona St.	Patricia St.	Genevive St.	Virginia St.	Nancy St.	Los Valles St.	Los Cerros St.
Las Praderas St.	El Chamizal St.	Los Montes St.	Los Portales Ave.	Los Corrales Ave.	San Felipe St.	Rio Sonora St.
Independence St.	Adobe St.	Aquila St.	Villa St.	Zapata St.	L.T. Hombres St.	Merrill Ave.

4th Ave. to 6th Ave.

Kennedy Ln.	'D' St.	Bienestar Ln.	'C' St.	Babbitt Ln.	'B' St.	6th Ave.
4th Ave.	4th Dr.					

Mesa St. to 4th Ave.

Mesa St.	Archibald St.	W. Brooks Ave.	2nd Ave.	4th Ave.	4th Pl.	Washington Ln.
San Luis Ln.	Urtuzuastegui St.	'B' St.	'C' St.	'E' St.	'F' St.	

Bienestar #11 & #12 - Belleza Del Desierto #1 & #2

Emmanuel Ave.	E. Salazar Pl.	San Gerardo Ln.	Santa Sophia St.	Santa Anna Pl.	Santa Rosalina Ln.	San Antonio St.
San Diego St.	San Gabriel St.	Santa Palmira St.	Plumeria Ave.	San Marcos St.	Agave Ave.	Saguaro Ave.

Week of
10/14-10/17

4th Ave. to 8th Ave. (North of CC Blvd.)

4th Ave.	4th Dr.	Ed Pastor Ave.	McCain Ave.	Deconcini Ave.	Sinoff Ave.	5th Ave.
5th Dr.	California St.	Liberty St.	America St.	Guerrero Ave.	6th Ave.	Union St.

Los Portales / Los Jardines

Juarez St.	Merrill Ave.	Cuahtémoc St.	F St.	E St.	D St.	Clavel Dr.
Mirasol Ave.	Gladiola Dr.	Rosa Ave.	Los Jardines Ave.	Teresitas Ave.	Orquidea Ave.	West Canal Dr.
C St.						

Los Alamos

Los Alamos St.	Aguirre St.	Galindo St.	Uribe St.	Bermudez St.	Peralta St.	Edais St.
Marquez Ave.	David Riedel Blvd.	Spencer Ave.	Barrios Ave.	Heredia Ave.	Hurtado Ave.	Vega Ave.
Garcia Blvd.	Gonzalez Ave.					

Santa Cecilia #1 & #2 and Bienestar #10

Aracely St.	Ortega St.	Hoyos St.	Nadine St.	Jeft St.	Jaxon St.	Co. 24th St.
19th Ave.	Jenkins Ave.	Ave. F	Emanuel Ave.	Aramely Ave.	Santa Palmira St.	San Marcos St.
San Diego St.	San Gabriel St.	San Fernando St.	Christian Ave.			

Los Olivos Dr. 8th Ave. - 10th Ave

San Pedro St.	Los Olivos Dr.	San Francisco St.	Julian St.	E. Rolish St.	Garcia Ln.	Gonzalez Dr.
Bernal Dr.	9th Ave.	Terrazas Dr.	Montana Dr.	Figueroa Dr.		

Week of
10/27-10/31

Ave. F to 20th Ave. (south of San Francisco St.)

Emmanuel Ave.	Christian Ave.	19th Ave.	20th Ave.	San Francisco St.	Los Olivos Dr.	San Pedro St.
Monreal Ln.	Udall Ln.					

Garcia Ln. to 10th Ave. (South of Cesar Chavez Blvd.)

Garcia Ln.	Babbitt Ln.	'C' St.	Bienestar Ln.	'D' St.	Kennedy Ln.	9th Ave.
Fuentes Dr.	Ruby Ln.	Deena Dr.	Carrie Dr	10th Ave.		

6th Ave. - 8th Ave. (South of 'B' St.)

Washington Ln.	San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.
San Pablo St.	6th Pl.	7th Ave.	San Juan Ln.	Ppep Dr.	8th Ave.	

Garcia Ln. - 10th Ave. (North of U St.)

Garcia Ln.	Monreal Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.
Sanchez Dr.	Fuentes Dr.	8th Ave.	San Juan Ln.	Ppep Dr.	9th Ave.	

Santa Cecilia #3 & #4 (20th Ave - 21st Ave)

Monreal Ln.	San Pedro Ln.	Los Olivos Dr.	San Francisco St.	Aracely St.	Ortega St.	Hoyos St.
Nadine St.	Jett St.	Agave Ave.	Saguaro St.	20th Ave.	21st Ave.	



CITY OF SAN LUIS, AZ
**HUMAN RESOURCES
DEPARTMENT**
YOUR FUTURE BEGINS HERE.

RISK MANAGEMENT OPERATIONS REPORT

OCTOBER 2025

CITY OF SAN LUIS | 800 E Cesar Chávez Blvd. San Luis, AZ 85349 | www.sanluisaz.gov

TOTAL CLAIMS REPORTED – OCTOBER 2025

Injuries	6
Exposures	0
Auto Damages	4
Windshield Damages	2
Property Damages	0
Notice of Claims	2
Cyber Security Claims	0
TOTAL	8

October 2025 Claims



- Injuries
- Exposures
- Auto Damages
- Windshield Damages
- Property Damages
- Notice of Claims
- Cyber Security

SAFETY INSPECTION/WALKTHROUGHS	
Date	Location
October 3	Joe Orduño Park Sports Fields
October 8	Fernando Padilla Building HR
October 15	Auction Inspection Follow-up – Water Department
October 15	Auction Inspection Follow-up – Highway Users Trailer
October 15	Auction Inspection Follow-up – Public Works Yard
Various Dates	City Retention Basins (24 Sites)
	2025 Annual Auction Safety Inspections (Project total 20 sites)
October 2	Municipal Court
October 2	Facilities
October 2	Solid Waste
October 2	City Hall– Admin Wing
October 2	City Hall– PW/Development Services Wing
October 2	City Hall – Finance Wing
October 8	Fernando Padilla Building
October 21	ACT Center – Storage Area
October 21	Parks Yard

SAFETY TALKS		
IN-PERSON		
Date	Department	Topic
October 31	Parks Grounds	Housekeeping at Work
October 28	Facilities	Housekeeping at Work
October 28	Wastewater	Housekeeping at Work
October 31	Fleet	Housekeeping at Work
October 31	Hwy Users	Housekeeping at Work
October 28	Water	Housekeeping at Work
October 28	Solid Waste	Housekeeping at Work
ONLINE		
Oct 2025	All City Personnel	Housekeeping at Work

INJURY AND ACCIDENT INVESTIGATIONS

Date	Department
October 1	Police Department-Sprain/Strain Right Knee
October 1	Police Department-Sprain/Strain Right Finger
October 7	Police Department-Sprain/Strain Back Upper Leg
October 11	Parks Grounds-Sprain Left Ankle
October 15	Billing & Collections-Impact Blunt/Force, Knee, Wrist
October 28	Police Department-Impact/Blunt Force, Multiple Body Parts

PROPERTY DAMAGE INVESTIGATIONS

Date	Department
October 10	Police Department-Auto Damage
October 16	Solid Waste Department-Resident's Property Damage
October 28	Police Department-Auto Damage
October 30	Public Works-Auto Damage

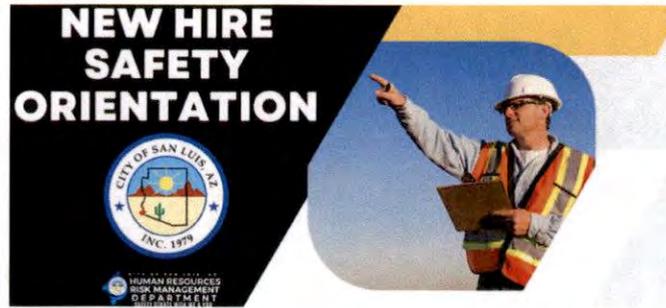
TRAINING

IN-PERSON			
Date	Department	Topic	Total # of EEs
October 7	Various Depts.	New Hire Orientation	3
October 9	PW - Highway Users & Water	Forklift Certification	14
October 9	PW - Highway Users & Water	Forklift Certification	14
October 10	PW - Water	Backhoe Certification	14
October 21	Various Depts.	New Hire Orientation	3
ONLINE			
Oct 2025	All City Personnel	Drug Free Workplace	
Oct 2025	All City Personnel	General Safety Orientation	

MAJOR PROJECTS	
Date	Department
October 7	<p>Water Department Mask Fit Test.</p> <p>The City Water Department completed its annual respirator fit testing, with five employees successfully recertified in compliance with safety and regulatory requirements. No issues were identified during the process. The respirator fit test is important to ensure that each employee's respirator provides a proper seal and effective protection against potential airborne hazards, helping maintain a safe and compliant work environment</p>
October 21	<p>Fuerza Local, Risk Assessment Orientation Presentation</p> <p>The Risk Management Department had the privilege of participating in an orientation on Risk Assessment for new businesses in the second cohort of the Fuerza Local program. A total of twelve participants engaged in discussions, sharing their concerns and questions regarding the various types of risks associated with their respective operations. The department provided feedback and shared resources from OSHA, NFPA, and FDA websites to help participants easily access relevant information and regulatory guidance necessary for maintaining compliance and ensuring business success.</p>
October 2025	<p>Auction Safety Walkthroughs Concluded</p> <p>The Risk Management Division in collaboration with Administration and Facilities Division, conducted a safety walkthrough of all City buildings in preparation for the 2025 City of San Luis Auction. The purpose of the walkthrough was to identify any potential hazards, ensure safe access to all areas, and verify that facilities are in proper condition. These annual auction safety walkthroughs are important because they help prevent accidents and injuries, ensure compliance with safety standards, and promote a secure environment for staff and visitors. In addition, the walkthroughs provide an opportunity to identify items that are no longer in use and can be designated for auction, supporting both safety and efficient asset management within City facilities. This project consisted on a total of 20 site inspections.</p>

October 9 & 10th	<p>Backhoe & Forklift Certification</p> <p>Employees from the Water, Highway Users, and Solid Waste Divisions of the City's Public Works Department completed the required certification training for backhoe and forklift operation provided by United Academy. A total of 14 employees were certified in forklift operation, and four employees were certified in backhoe operation. Both the classroom and practical training sessions were successfully completed, and all participants passed their required evaluations.</p>
Date TBD	<p>Water and Wastewater Educational Tour Assessment</p> <p>Risk Management conducted a safety assessment in preparation for the planned educational tour of the San Luis Water and Wastewater Plants. The purpose of this assessment was to identify potential hazards, evaluate safety measures, and ensure a safe environment for all participants. Following the review, the Risk Division provided recommendations for safety procedures including supervision requirements, adherence to facility protocols, and pre-visit safety briefings. These recommendations will help ensure that the upcoming student activity is conducted safely and in compliance with established risk management standards.</p>
October 22	<p>Mayors Annual Bike Ride Non-Employee Transportation Assessment</p> <p>The Risk Division conducted a hazard assessment on the planned use of the Senior Center bus for the transportation of residents and personal bicycles to the starting location of the Mayor's Annual Bike Ride event. The assessment included a review of vehicle safety conditions, loading and unloading procedures, driver responsibilities, and participant safety during transit. Additionally, liability considerations were evaluated to ensure compliance with safety standards. This assessment is important to ensure the safety of all participants, prevent potential injuries or property damage, and support a successful coordination of the community event.</p>

NEW HIRE SAFETY ORIENTATIONS



WATER DEPARTMENT MASK FIT TEST



FUERZA LOCAL SAFETY TRAINING



BACKHOE CERTIFICATION TRAINING



2025 FORKLIFT CERTIFICATION TRAINING



OCTOBER SAFETY TALK – HOUSEKEEPING AT



CITY OF SAN LUIS
HUMAN RESOURCES
RISK MANAGEMENT
DEPARTMENT
SAFETY STARTS WITH ME & YOU

HOUSEKEEPING AT WORK



KEEP
CLEAN

1 Sort



Separate essential items from non-essential to promote efficiency.

2 Set in Order



Arrange tools and store materials properly, do not block walkways nor emergency exits.

3 Shine



Clean and maintain the workspace regularly.

4 Sustain illumination



Keep pathways and work stations properly lit.

5 Save Energy & Water



Switch off lights and close faucets when not in use.







San Luis Municipal Court

October 2025 Monthly Update

Events:

- SLMC staff participated in a pumpkin decorating contest

Court Security Count:

- 1,326 patrons visited the courthouse
- 17 law enforcement checked in
- 15 events where contraband was located



Meetings:

- Attended City Leadership Meetings
- Court Administrator attended monthly state Limited Jurisdiction Court Administrator meeting
- Met with Yuma County Superior Court IT regarding upcoming Arizona court wide USB restrictions
- Met with City Manager, City Finance, City Engineer, and City Public Works Director regarding SLMC upcoming Capital Improvement Projects
- Judge Figueroa and Court Administrator attended the mandatory 5-year financial projection meeting hosted by City Finance and City Manager
- Court management met with City Facilities, City Risk, and City Administration to conduct audit/safety walkthrough of the courthouse
- Judge Figueroa met with City Manager, City Attorney, City Finance, and City HR concerning renewal of Magistrate contract
- Judge Figueroa met with City Management concerning Employee Recognition Event

Revenue:

Summary Allocation by Agency Report

SAN LUIS MUNICIPAL

Criteria :

From Date : 10/1/2025 To Date : 10/31/2025

Agency Code	Agency Name	GL Account Num	GL Account Name	Receipt Amount	Dishonored Amount	Adjusted Amount	Bond Forfeiture Amount	Net Amount	EXT. GL Account Num
Agency Name : Agency Not Assigned									
			Sub Total:	\$14218.11		(\$10543.81)	\$4.00	\$3678.30	
Agency Name : CITY OF SAN LUIS ACCOUNTS PAYABLE									
			Sub Total:	\$106.62		\$847.47	\$1.00	\$955.09	
Agency Name : CITY OF SAN LUIS FINANCE DEPT									
			Sub Total:	\$16401.87		\$3420.99	\$75.00	\$19897.86	
Agency Name : SPECIAL REVENUE COURT FUND									
			Sub Total:	\$8864.38		\$2239.82	\$55.00	\$11159.20	
Agency Name : STATE OF ARIZONA TREASURER									
			Sub Total:	\$24199.76		\$4035.53	\$167.70	\$28402.99	
			Grand Total:	\$63790.74		\$0.00	\$302.70	\$64093.44	



San Luis Municipal Court

Updates:

- Judge Figueroa and Chief Clerk will be attending the annual Governor's Office of Highway Safety Conference in December 2025
- Court management participated in Clerk II/Bailiff interviews with City HR